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Fusion NetCapture

Reporting and Deposit Management User Guide

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1 Introduction

This guide provides instructions for using the reporting and deposit management features of the system.

In This Guide

- **Viewing Server Reports:** Contains information about the reports available to bank users and to Web Client users.
- **Managing Deposits:** Contains information about using the Web Manager to manage deposits that are made using Web Client.
- **Configuring the System:** Contains information about using the Web Manager to configure email and contact info settings for optional Small Business/Consumer application.

System Requirements

Following are the minimum system requirements to run the reporting and Web Manager applications:

Minimum System Requirements	
Operating System	One of the following: <ul style="list-style-type: none">• Microsoft Windows XP Professional Workstation SP1 or higher• Microsoft Windows Vista Business• Microsoft Windows 7 Professional or Ultimate• Microsoft Windows 8 Pro or Enterprise
Internet Browser	<ul style="list-style-type: none">• Microsoft Internet Explorer version 7.x or higher• Ensure Internet Explorer security is not set to High. (If security is set to High, JavaScript is automatically disabled. Either manually enable JavaScript, or set security to Medium or Low.)• Internet Explorer 10 supported in compatibility mode only• If you have pop-up blocking software installed, ensure you configure it to allow pop-ups from the web site that hosts reporting and Web Manager.
Authentication	If your organization is using user certificate-based client authentication, procure a digital certificate issued by a commercial Certificate Authority and install it in Internet Explorer.
Network Connectivity	Network connectivity to the web server, via Internet or Intranet.

Support

You can get support through the online help (for reporting) or from your Service Representative.

Online Help

Click the Help link to get online help from any window in the reporting application. The Help link appears just below the main tabs.

Technical Support

See your local system administrator or Service Representative for additional help.

2 Viewing Server Reports

The Server Reporting application provides you with access to various reports that summarize activity in the system, including the client and NetCapture Platform. You can use these reports to research deposit statuses and, deposit and item information, audit and billing information, and distribution of your client seat licenses.

This section includes the following information:

- Introducing Server Reporting
- Report Contents
- Sort Order of Reports
- Generating Reports

Introducing Server Reporting

This section includes the following information:

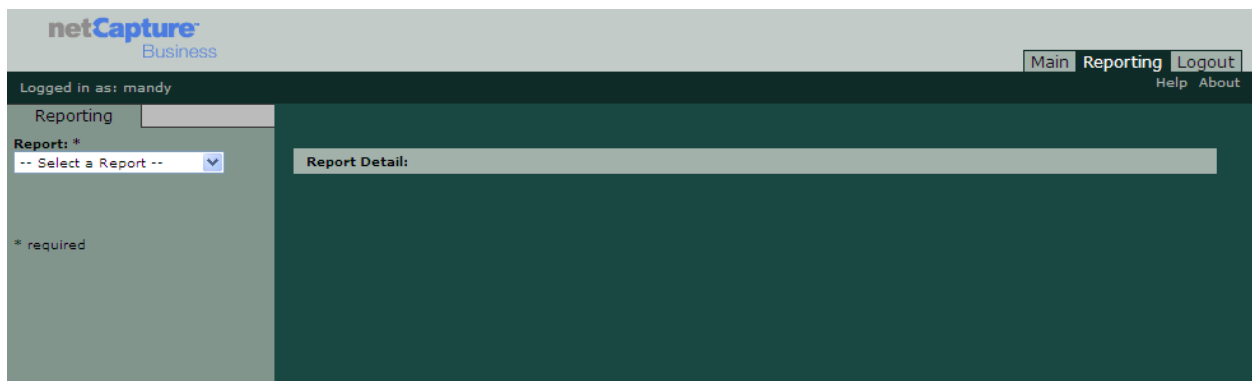
- Reporting Access
- How Reports are Organized
- Available Reports

Reporting Access

You must be assigned a role that has the Execute Reports privilege to access any other reports. You can view reports for all the child organizations that belong to the highest-level organization for which you are assigned the Reporting Viewer role.

To access reporting from NetCapture Portal, click the Reporting tab.

The Server Reporting application appears. The application may look slightly different depending on where you accessed it.



How Reports Are Organized

To generate a report, you must choose the type of report you want to create in the Report drop-down box, and then provide additional criteria that will determine the contents of the report. Once you generate a report, you can expand the results to access more detailed reports.

For more information about the search criteria, you can use to generate reports, see *Search Criteria*.

Parent vs. Child Reports

Server reporting relies on the concept of parent versus child reports:

- A parent report is any report generated as the top-level report. You can generate a parent report by selecting it from the Report drop-down box.
- A child report is any report you access by drilling down from a higher-level parent report. You can drill down to child reports by clicking the [+] next to a record in the report.

Any report you generate by selecting it in the Report drop-down box is considered the parent report.

After you select the parent report, every report that you can view by drilling down (expanding the [+] next to a record in the report) is considered a child report of that parent report.

Sample Report View

Following is the view you will see if you generate the Deposit by Organization Customer report as the parent report and then drill down to expand all of the available child reports:

Parent Report

Child Reports

Reporting

Report: *
Deposit By Organization

Select Start Date & Time: *
2/18/2019 3:02 PM (mm/dd/yyyy)
hh:mm AM/PM

Select End Date & Time: *
3/5/2019 3:02 PM (mm/dd/yyyy)
hh:mm AM/PM

Time Zone: *
GMT+08:00 Krasnoyarsk

Records Per Page: * 20

Submit

* required

Report Detail: Deposit By Organization

Organization	OrgId	Total Items	# of Deposits	Deposit Amount	Adjusted Total
Bank	1705	2	1	\$100.00	\$100.00
	2674	251	140	\$15,460.86	\$15,360.86

Report Detail: Deposit By Bank

Organization	Org Id	Total Items	# of Deposits	Deposit Amount	Adjusted Total
	2682	37	33	\$2,963.00	\$2,863.00

Report Detail: Deposit By Customer

Account	Account #	Total Accepted Items	# of Deposits	Deposit Amount	Adjusted Total
	7077777	37	33	\$2,963.00	\$2,863.00

Report Detail: Deposit By Account

Deposit #	Status	Total Accepted Items	Debit Items	Deposit Amount	Adjusted Total	Deposit Received Time
373555	Completed	2	1	\$133.00	\$133.00	02/26/2019 04:34 pm

Report Detail: Deposit Detail

Item #	Item Type	Item Status	Aux On-Us	EPC	Route/Transit	Bank On-Us	Amount	Adjustment
874046	CREDIT	OK	83061			7077777	\$133.00	
874044	DEBIT	OK	000801			/16-34571/	\$133.00	

Report Detail: Custom Field and Payment Data

Field Name	Field Value	Value Type
Payer		Payer
USER_EMAIL	not provided	Custom Data
USER_PHONE_NUMBER	not provided	Custom Data
DEVICE_ID	303	Custom Data
Custom Field 2		Custom Data

In this example, each report below the Deposit by Organization Customer report is considered a child report of the Deposit by Organization Customer report.

For information about accessing the reports, see *Generating Reports*.

Available Reports

The following reports are available in the Report drop-down box:

Note: These reports are considered parent reports when they are generated as the top-level report using the Report drop-down box.

- Deposit by Organization: This report is a summary report for the default top-level organization, which will be either a Service Provider or Bank of First Deposit. This report includes all deposit data for deposits matching the search criteria and related to the top-level organization. This report can only be generated as a parent report. This report is not available to capture client users.

- **Deposit by Bank:** This report is a summary report for the Bank of First Deposit or a Correspondent Bank. This report includes all deposit data for deposits matching the search criteria and related to the selected bank. This report is not available to capture client users.
- **Deposit by Customer:** This report is a summary report for customer organizations. This report includes all deposit data for deposits matching the search criteria and related to the selected customer.
- **User Deposit Status:** Use this report when you want to research the status of a deposit you submitted or learn the dates and times it was submitted, completed, or reviewed in the system. This report may or may not be available to the client users, depending on their privileges.
- **Deposit Status:** Use this report to research the current status of a deposit. This report includes data for deposits matching the search criteria you specified. This report is not available to capture client users.
- **Customer Deposit Status:** Use this report to research the current status of a deposit. This report includes data for deposits matching the search criteria you specified.
- **Item Research:** This report lets you research the details of a particular item that was deposited in the system. This report includes data for items matching the search criteria you specified. This report may or may not be available to capture client users, depending on their privileges.
- **License Management:** This report lets you view information about the Web Client seat licenses an organization has purchased, how those licenses have been distributed, and how many licenses are in use and available. This report is automatically generated for the top-level organization. This report is not available to capture client users.
- **Audit and Billing:** This report lets you view information from audit and billing logs to research details associated with specific events. This report is not available to capture client users.
- **User Profile:** This report lets you view users in the system and information associated with the user such as his/her organization and role assignments. This report is optional and may or may not be available to view depending on how the system is configured. This report is not available to capture client users.
- **Login Attempts:** This report lets you view successful and unsuccessful user login attempts into the system. This report is optional and may or may not be available to view depending on how the system is configured. This report is not available to capture client users.
- **Violation Log:** This report lets you view unsuccessful user login attempts into the system. This report is optional and may or may not be available to view depending on how the system is configured. This report is not available to capture client users.
- **System Config Change:** This report lists all changes made to the system configuration with the exception of user change information. This report is optional and may or may not be available to view depending on how the system is configured. This report is not available to capture client users.
- **User Change:** This report lists user configuration changes made in the system. This report is optional and may or may not be available to view depending on how the system is configured. This report is not available to capture client users.
- **Expanded License Mgmt:** This report lists all active seat licenses that are in use for the Bank and Customer organization. This report is optional and may or may not be available to view depending on how the system is configured. This report is not available to capture client users.
- **Trans & DR Billing:** This report lets you view counts of all transactions that have been processed for a customer organization, including deposits and items that went to Deposit Review. This report is optional and may or may not be available to view depending on how the system is configured. This report is not available to capture client users.
- **New Setups:** This report lists all the new customer organizations, new accounts, and new users that were added to the system during the specified timeframe. This report is optional and may or may not be available to view depending on how the system is configured. This report is not available to capture client users.

- **Deposit Summary:** This report is a summary of information for deposits that were received between the start and end date, regardless of the deposit's status. This report is optional and may or may not be available to view depending on how the system is configured. This report is not available to capture client users.
- **Deposit Detail:** This report is a summary of information for deposits that were received between the start and end date, regardless of the deposit's status. This report is optional and may or may not be available to view depending on how the system is configured. This report is not available to capture client users.
- **DR High Risk Deposits:** This report is a summary of information for deposits that are in Deposit Review, along with the reason(s), at the time this report is generated. This report is optional and may or may not be available to view depending on how the system is configured. This report is not available to capture client users.
- **DR High Risk Items:** The DR High Risk Items Report provides detailed information for deposits that are in Deposit Review, for any item-level reason, at the time the report is generated. This report is optional and may or may not be available to view depending on how the system is configured. This report is not available to capture client users.
- **Deposit Amount Exception:** This report is used to identify accounts that exceed a configured deposit amount threshold. This report is optional and may or may not be available to view depending on how the system is configured. This report is not available to capture client users.
- **Deposit Volume Exception:** This report is used to identify accounts that exceed a configured deposit volume threshold. This report is optional and may or may not be available to view depending on how the system is configured. This report is not available to capture client users.
- **MICR Audit:** This report lets you view details about items for which the MICR was edited during processing. This report is optional and may or may not be available to view depending on how the system is configured. This report is not available to capture client users.
- **Security Profile:** This report displays security settings for security profiles associated with the selected organization. This report is optional and may or may not be available to view depending on how the system is configured. This report is not available to capture client users.
- **Yardi Report:** This report is for customers who use Yardi software and helps property management customers who need to import deposit data into the Yardi system. To generate this report for the customer, one of the configured custom fields needs to be assigned as a cross-reference. This report may or may not be available to capture client users, depending on their privileges and how the system is configured. This report is optional and may or may not be available to view depending on how the system is configured.
- **DNExtract Report:** This report allows you to export deposit data, including details about each submitted item, and then import it into downstream accounts receivable systems. This report may or may not be available to capture client users, depending on their privileges and how the system is configured. This report is optional and may or may not be available to view depending on how the system is configured.
- **Deposit Threshold by Bank:** This report lists accounts where a high percentage of deposits triggered the deposit amount threshold scrutiny rule. This report is not available to capture client users.
- **Duplicate Detection by Bank:** This report shows accounts that have a high percentage of items that are being rejected as duplicate deposits. This report is not available to capture client users.
- **Item Threshold by Bank:** This report shows accounts where a high percentage of items triggered the item amount threshold scrutiny rule. This report is not available to capture client users.
- **Daily Over Amount Limit Report by Customer:** This report lists deposits that triggered a customer-level daily amount limit rule. This report is not available to capture client users.
- **Daily Over Amount Limit Report by Account:** This report lists deposits that triggered an account-level daily amount limit rule. This report is not available to capture client users.
- **Daily Over Item Limit Report by Customer:** This report lists deposits that triggered customer-level daily item limit rules. This report is not available to capture client users.

- **Daily Over Item Limit Report by Account:** This report lists deposits that triggered an account-level daily item limit rule. This report is not available to capture client users.
- **Over Limit Frequency:** This report lets you view the number of times that a configured rule limit was violated by a customer or account. This report is available to users who have the Reporting Viewer privilege at the Bank of First Deposit or Correspondent Bank level. This report is not available to capture client users.
- **MICR and Amount Change by Bank:** This report lists accounts where a high percentage of items have MICR edited or are rejected because of incorrect dollar amounts in Deposit Review. This report is not available to capture client users.
- **Rejected Deposits:** This report provides an audit trail for all items that were rejected in Deposit Review by a Deposit Review agent. This report is not available to capture client users.
- **Consumer Transactions Summary:** This report provides a summary of all consumer deposit activity for a given time period. This report is optional and may or may not be available to view depending on how the system is configured. This report is not available to capture client users.
- **Reject Reasons:** This report provides a summary of the number and amount of items rejected for various reasons. This report is optional and may or may not be available to view depending on how the system is configured. This report is not available to capture client users.
- **Rejection Details:** This report provides details about each item that was rejected after submission. This report is optional and may or may not be available to view depending on how the system is configured. This report is not available to capture client users.
- **Customer Info Report:** This report includes a listing of all customer organizations belonging to the bank organization. This report may be helpful during audits and to make it easier to manage client communications.
- **Scrutiny Rule Report:** This report provides details about scrutiny rules configured for customers and accounts to assist them with responses to auditors.
- **Deposit by Account Group:** This report lets you choose a report group containing information for a certain set of accounts. This report includes all deposit data for deposits matching the search criteria and related to the selected account group. This report may or may not be available to capture client users, depending on their privileges.

Besides the reports available in the Report drop-down box, you can also drill down to the following child reports:

Note: These reports can only ever be generated as child reports—that is, you must generate a parent report and then drill down in order to access these child reports.

- **Deposit by Account:** This report is a summary report including information about deposits made to a particular account. This report includes all deposit data for deposits matching the search criteria and related to the selected account. You can only access this report as a child report of the Deposit by Account Group or Deposit by Customer Report. This report may or may not be available to capture client users, depending on their privileges.
- **Deposit Detail Child Report:** This report includes details about a particular deposit. This report includes data for deposits matching the search criteria you specified. You can only access this report as a child report of the Deposit by Account Report. This report may or may not be available to capture client users, depending on their privileges.
- **Custom Field and Payment Data:** This report includes the custom field and then payment data for an item. Custom fields appear first followed by any rows of payment data that exist. You can only access this report as a child report of the Deposit Detail or Item Research report. This report may or may not be available to capture client users, depending on their privileges.

The next section, Report Contents, describes the contents of each available parent and child report.

Report Contents

Following are descriptions of the content available in each type of server report.

- Deposit by Organization Report
- Deposit by Bank Report
- Deposit by Account Group
- Deposit by Customer Report
- Deposit Status Report
- Item Research Report
- License Management Report
- Audit and Billing Report
- User Profile Report
- Login Attempts Report
- Violation Log Report
- System Config Change Report
- User Change Report
- Expanded License Mgmt Report
- Trans & DR Billing Report
- New Setups Report
- Deposit Summary Report
- Deposit Detail Report
- DR High Risk Deposits Report
- DR High Risk Items Report
- Deposit Amount Exception Report
- Deposit Volume Exception Report
- MICR Audit Report
- Security Profile Report
- Deposit Threshold by Bank Report
- Duplicate Detection by Bank Report
- Item Threshold by Bank Report
- Daily Over Amount Limit Report by Customer
- Daily Over Amount Limit Report by Account
- Daily Over Item Limit Report by Customer
- Daily Over Item Limit Report by Account
- Over Limit Frequency Report
- MICR and Amount Change by Bank Report
- Rejected Deposits Report
- Consumer Transactions Summary Report
- Reject Reasons Report
- Rejection Detail Report
- Customer Info Report
- Scrutiny Rule Report
- Deposit by Account Report
- Deposit Detail Child Report
- Custom Field & Payment Data

- Report Download Options

Deposit by Organization Report

The Deposit by Organization report is generated for the default top-level organization, which will be either a Service Provider or Bank of First Deposit. This report includes only deposits that are in Sent status. Deposits in other statuses are not included. You may want to use this report to balance the total amount of the deposits sent by the NetCapture Platform against the total amount of the deposits received by the NetConnect Decision Gateway (using the NetConnect Portal input activity report). If the reports show that the two systems are not in balance, you can drill down to the various child reports to determine where a correction is needed.

Note: This is a standard report that is there by default when the application is installed or upgraded.

Report Contents on Screen

The table below contains report contents for the Deposit by Organization report.

Field	Description
Organization	The name of the bank organization on behalf of which the deposits were made.
OrgID	The ID of the bank organization on behalf of which the deposits were made.
Total Items	The total number of items making up the deposits.
# of Deposits	The total number of deposits available based on the search criteria you used.
Deposit Amount	The total dollar amount of the deposits before adjustments.
Adjusted Total	The total dollar amount of the deposits after adjustments.

Below is an example of the Deposit by Organization report.

						PDF View/Print
Report Detail: Deposit By Organization						Top-Level CSV Download
Organization	OrgId	Total Items	# of Deposits	Deposit Amount	Adjusted Total	
thebank	3	10	5	\$1,515.46	\$1,515.46	
Results: 1 - 1 of 1						

Download Options

The Deposit by Organization Report download options includes:

- PDF View/Print: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.
- Top-Level CSV Download: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.

For a summary of the download options for all reports, see *Report Download Options*.

Deposit by Bank Report

The Deposit by Bank report allows you to choose the Bank of First Deposit or a Correspondent Bank organization. Its usage is similar to the Deposit by Organization Report; however, it allows you to limit the report information to a single bank.

Note: This is a standard report that is there by default when the application is installed or upgraded.

Report Contents on Screen

The table below contains report contents for the Deposit by Bank report.

Field	Description
Organization	The name of the bank organization on behalf of which the deposits were made.
OrgID	The ID of the bank organization on behalf of which the deposits were made.
Total Items	The total number of items making up the deposits.
# of Deposits	The total number of deposits available based on the search criteria you used.
Deposit Amount	The total dollar amount of the deposits.
Adjusted Total	The total dollar amount of the deposits after adjustments.

Below is an example of the Deposit by Bank report.

						PDF View/Print
Report Detail: Deposit By Bank						Top-Level CSV Download
Organization	Org Id	Total Items	# of Deposits	Deposit Amount	Adjusted Total	
<input checked="" type="checkbox"/> BOFD Bank	6	22	3	\$3,062.53	\$3,062.53	
Results: 1 - 1 of 1						

Download Options

The download options for this report are different depending on whether you generated it as a parent report or as a child report.

If you generated it as a parent report, you have the following options:

- PDF View/Print: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.
- Top-Level CSV Download: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.

If you generated it as a child report, you have the following option:

- Download: This option generates a CSV file that contains ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.

For a summary of the download options for all reports, see *Report Download Options*.

Deposit by Account Group

The Deposit by Account Group report allows you to choose a report group containing information for a certain set of accounts. You can set up report groups to group together organizations and accounts in order to make it simple to generate cumulative report data for the group. For example, if you want to generate a single report that contains the deposit status for all your customer organizations, you can create an account group that contains all of the accounts belonging to your customers. For more information about setting up report groups, see the *NetCapture Portal User Guide*.

The bank's first-level support staff may need to access this report when assisting customers.

Note: This is a standard report that is there by default when the application is installed or upgraded.

The contents and download options for this report are the same as the Deposit by Customer Report. See the next section for details.

Deposit by Customer Report

The Deposit by Customer report pertains only to Customer type organizations. You may want to use this report when researching deposit totals that are out of balance for an organization.

The bank's first-level support staff may need to access this report when assisting customers.

Note: This is a standard report that is there by default when the application is installed or upgraded.

Report Contents on Screen

The table below contains report contents for the Deposit by Customer report.

Field	Description
Account	The name of the account to which the deposits were made.
Account #	The account number to which the deposits were made.
Total Accepted Items	The total number of accepted items making up the deposits.
# of Deposits	The total number of deposits available based on the search criteria you used.
Deposit Amount	The total dollar amount of the deposits.
Adjusted Total	The total dollar amount of the deposits after adjustments.

Below is an example of the Deposit by Customer report.

						Expanded CSV Download	PDF View/Print	
Report Detail:						Deposit By Customer		Top-Level CSV Download
Account	Account #	Total Accepted Items	# of Deposits	Deposit Amount	Adjusted Total			
<input type="checkbox"/> Bob's Printing	02586431	4	2	\$135.79	\$135.79			
<input type="checkbox"/> Reserve Account	987654321	6	3	\$1,379.67	\$1,379.67			
Results: 1 - 2 of 2								

Download Options

The download options for this report are different depending on whether you generated it as a parent report or as a child report.

If you generated it as a parent report, you have the following options:

- Expanded CSV Download: This download will contain all the information in the available child reports.
- PDF View/Print: This download will contain all the information in the available child reports.
- Top-Level CSV Download: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.

If you drilled down to this report as a child report, you have the following options:

- Download: This option generates a CSV file that contains ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.

For a summary of the download options for all reports, see *Report Download Options*.

Deposit Status Report

Use the Deposit Status Report when you want to research the status of a deposit or learn the dates and times it was submitted, completed, or reviewed in the system. You may want to run this report periodically throughout the day to ensure deposits are completing processing in the expected timeframe (for example, Deposit Review is being completed in a timely manner) and there are no deposits sitting in an exception status.

Note: This is a standard report that is there by default when the application is installed or upgraded.

Report Contents on Screen

The table below contains report contents for the Deposit Status report.

Field	Description
Bundle ID	The unique ID number of the deposit as assigned at the NetCapture Platform.
Deposit #	The ID number of the deposit that was assigned at the client.
Status	The current status of the deposit. For definitions of the available statuses, see the table in <i>Sort Order of Reports</i> .
DR Flag	If there are flags that require the deposit to be reviewed at Deposit Review, this will be set to true. Otherwise it will be set to false.
Received	The date and time that the Capture Gateway received the deposit from the client.
Status changed	The date and time that the current status of the deposit was set, based on your PC's local time setting.

Below is an example of Deposit Status report.

						PDF View/Print
Report Detail: Deposit Status						Top-Level CSV Download
Bundle Id	Deposit #	Status	DR Flag	Received	Status Changed	
896	1365	Sent	false	05/04/2011 04:59 pm	05/04/2011 04:59 pm	
895	1364	Sent	false	05/04/2011 04:58 pm	05/04/2011 04:58 pm	
894	1363	Sent	false	05/04/2011 04:57 pm	05/04/2011 04:57 pm	
Results: 1 - 3 of 3						

Download Options

The Deposit Status Report does not have any child reports. The available download options are the following:

- PDF View/Print: This download will contain the information you see on the screen.
- Top-Level CSV Download: This download will contain the information you see on the screen.

For a summary of the download options for all reports, see *Report Download Options*.

Item Research Report

Use the Item Research Report when you need to research the details of a particular item that was deposited in the system.

The bank's first-level support staff may need to access this report when assisting customers.

Note: This is a standard report that is there by default when the application is installed or upgraded.

Report Contents on Screen

The table below contains report contents for the Item Research report.

Field	Description
Item #	The number of the item as assigned at the client. You can see the system-assigned ID number in the status bar in the bottom on the screen by holding your mouse over the Item ID # in the report. Note that in the PDF version of this report, you cannot see the item ID.
Deposit #	The ID number of the deposit that was assigned at the client.
Deposit Status	The status of the deposit. This can be Received, Processing, Completed, or Rejected.
Item Type	The type of item. This can be credit, credit adjustment, deposit slip, debit, or debit adjustment.
Item Status	The status of the item. This can be Processing, OK, or Rejected.
Aux On-Us	The item's aux on-us number.
EPC	The EPC of the item.
Route/Transit	The item's route/transit number.
Bank On-Us	The item's bank on-us number.
Amount	The amount of the item before adjustments.
Adjustment	The amount of any adjustment made to the item. For example, if a debit item is deposited for \$100 and a negative adjustment of \$50 is made, then this field would show -\$50.00.
Item Date	The date and time at which the item was submitted, based on your PC's local time setting.

Below is an example of Item Research report.

										Expanded CSV Download	PDF View/Print
Report Detail: Item Research										Top-Level CSV Download	Download Images
Item #	Deposit #	Deposit Status	Item Type	Item Status	Aux On-Us	EPC	R/T	Bank On-Us	Amount	Adjustment	Item Date
13	4	Completed	Credit	OK			124000054	7894460	\$4,000.00	+\$0.00	03/19/2007 01:47 pm
18	5	Completed	Credit	OK			124000054	7894460	\$4,000.00	+\$0.00	03/19/2007 01:47 pm
14	4	Completed	Credit Adjustment	OK			124000054	7894460/	\$7,000.00		03/19/2007 02:02 pm
9	4	Completed	Debit	OK			124000054	023 37579 3/ 0270	\$1,000.00	+\$9,000.00	03/19/2007 01:47 pm
10	4	Completed	Debit	Rejected			124000054	049 30138 5/ 9003	\$1,000.00	-\$1,000.00	03/19/2007 01:47 pm
11	4	Completed	Debit	Rejected			275079714	1402270026/ 1325	\$1,000.00	-\$1,000.00	03/19/2007 01:47 pm
12	4	Completed	Debit	OK			322271627	8714902778/ 8305	\$1,000.00	+\$0.00	03/19/2007 01:47 pm
14	5	Completed	Debit	OK			124002971	2292051618/ 8741	\$1,000.00	+\$0.01	03/19/2007 01:47 pm
15	5	Completed	Debit	Rejected			122105320	0891 0463004331/	\$1,000.00	-\$1,000.00	03/19/2007 01:47 pm
16	5	Completed	Debit	Rejected			124000054	004 00000 0/1128	\$1,000.00	-\$1,000.00	03/19/2007 01:47 pm
17	5	Completed	Debit	Rejected			082001179	1505 0420840401/	\$1,000.00	-\$1,000.00	03/19/2007 01:47 pm
19	5	Completed	Debit Adjustment	OK			124000054	7894460/	\$2,999.99		03/19/2007 02:08 pm
Results: 1 - 12 of 12											

Download Options

The Item Research Report has the following download options:

- **PDF View/Print:** This download contains ALL the information generated with the report, including the information for the available child reports.
- **Expanded CSV Download:** This download contains ALL the information generated with the report, including the information for the available child reports. However, this download does NOT contain items belonging to deposits that are in Received or Processing status. It only contains items belonging to deposits that are in Completed or Rejected status.
- **Top-Level CSV Download:** This download contains ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.
- **Download Images:** This option generates a PDF file that contains the images associated with the deposit, including the images generated for credit records with dynamically embedded data. For more information about this file, see *Downloading Images*. Note that system-generated credit items are not included in this version of the report because they do not have images associated with them.

Note: If you have generated an Item Research report that has more than 100 items, you cannot use the Download Images feature. You must generate a smaller report in order to download the images.

For a summary of the download options for all reports, see *Report Download Options*.

License Management Report

Use the License Management Report to view information about the Web Client, Desktop Client, Business Receivables Client and Small Business/ Consumer Client seat licenses an organization has purchased, how those licenses have been distributed, and how many licenses are in use and available. From the top-level report, you can expand each customer to see a customer-level child report.

Note: This is a standard report that is there by default when the application is installed or upgraded.

Report Contents on Screen

The table below contains report contents for the License Management report.

Field	Description
Bank	The name of the bank organization that purchased licenses.
Customer	The name of each customer to which licenses have been distributed.
Seats Purchased	The number of seat licenses: <ul style="list-style-type: none"> Purchased by the bank organization (top-level report) Purchased by each customer or distributed to the customer from the purchasing organization (customer-level report)
Seats in Use – Remote	The number of seat licenses being used in the Desktop Client: <ul style="list-style-type: none"> Currently being used by all the bank's customers (top-level report) Currently being used by each customer (customer-level report)
Seats in Use – Web Client	The number of seat licenses being used in the Web Client: <ul style="list-style-type: none"> Currently being used by all the bank's customers (top-level report) Currently being used by each customer (customer-level report)
Seats in Use – Customer Client	The number of seat licenses being used in the Small Business/Consumer Client: <ul style="list-style-type: none"> Currently being used by all the bank's customers (top-level report) Currently being used by each customer (customer-level report)
Seats in Use – Receivables	The number of seat licenses being used in the Business Receivables: <ul style="list-style-type: none"> Currently being used by all the bank's customers (top-level report) Currently being used by each customer (customer-level report)
Seats Available	The number of seat level licenses available (purchased and unused): <ul style="list-style-type: none"> For the bank organization (top-level report) For the customer (customer-level report)

Below is an example of License Management report.

Report Detail: License Management						PDF View/Print Top-Level CSV Download
Bank	Seats Purchased	Seats in Use-Remote	Seats in Use-WebClient	Seats in Use-Consumer Client	Seats in Use-Receivables	Seats Available
<input type="checkbox"/> BOFD	500	0	0	0	0	500
Report Detail: License Management By Bank						Download
Customer	Seats Purchased	Seats in Use-Remote	Seats in Use-WebClient	Seats in Use-Consumer Client	Seats in Use-Receivables	Seats Available
South Bank	500	0	0	0	0	500
Results: 1 - 1 of 1						Records Per Page * 20 Update
<input type="checkbox"/> Corr Bank	500	6	2	0	0	492

Download Options

The available download options for the License Management Report include the following:

- PDF View/Print: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.
- Top-Level CSV Download: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.

For a summary of the download options for all reports, see *Report Download Options*.

Audit and Billing Report

Use the Audit and Billing report to view detailed audit and billing logs. You can use this report to research almost any system event.

From the top-level report, you can expand each log to see details of the selected event log.

When audit events result in configuration changes, the Audit and Billing detail report - the Event Log Detail Search report - shows the old and new values for a changed parameter. You can access this detail report by drilling down to the details of an audit event.

Note: This is a standard report that is there by default when the application is installed or upgraded.

Report Contents on Screen

The table below contains report contents for the Audit and Billing report.

Field	Description
Log ID	Identification number assigned to the log entry.
Date/Time	Date and time that the event was logged.
Application	The application that generated the log.
Source	Source of the log.
Log Type	Specifies whether this is an audit or billing log.
Major	A category of event; for example, Create User.
Minor	A more specific description of a logged event.
Organization	The name of the organization for which the event was logged.
User ID	The User ID for the user who initiated the event.
Description	Contains details about the log events. Note: If you submit a deposit using the Web Client, in the Audit and Billing Report Description field, the entry Client, Web Client is included to indicate that the Web Client was used to make the deposit (as opposed to the Desktop Client).

The table below contains report contents for the Event Log Details Search report.

Field	Description
Parameter Name	The name of a changed audit event parameter.
Parameter Old Value/Value	Previous value of a changed audit event parameter.
Parameter New Value	New value of a changed audit event parameters.

Below is an example of Audit and Billing report.

Report Detail: Audit and Billing										PDF View/Print
Log Id	Date/Time	Application	Source	Log Type	Major	Minor	Organization	UserID	Description	Top-Level CSV Download
<input type="checkbox"/> 2304	07/09/2013 11:09 am	NetCapture Business Capture Gateway 7.0.0 52.167962	com.netdeposit.cg.soapservices.AuditEventCreator	AUDIT	Daily Limit Exceeded	Daily Amount Limit exceeded with Do not Accept action	ABC Mortgage	mwilliams	Daily Limit Exceeded, Daily Amount Limit exceeded with Do not Accept action, (DepositAmount, 5001.0) (UserOrgId, 2) (DepositItems, 2) (CustomerName, ABC Mortgage) (UserName, mwilliams) (AccountName, Primary Account)	

Report Detail: Event Log Detail Search			Download
Parameter Name	Parameter Old Value/Value	Parameter New Value	
UserOrgId	2		
DepositAmount	5001.0		
DepositItems	2		
CustomerName	ABC Mortgage		
UserName	mwilliams		
AccountName	Primary Account		
Results: 1 - 6 of 6			Records Per Page * 20 <input type="button" value="Update"/>
Results: 1 - 1 of 1			

Download Options

The available download options for the Audit and Billing Report include the following:

- **PDF View/Print:** This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.
- **Top-Level CSV Download:** This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.

Each child report has its own download option to download a CSV file but not a PDF option.

For a summary of the download options for all reports, see *Report Download Options*.

User Profile Report

The User Profile Report provides a list of users in the system and information associated with the user such as his/her organization and role assignments.

From the top-level report, you can expand each row to see the User Roles Report.

The User Roles Report shows the roles organization name and the role the user has.

Note: This is an optional report that is available to a bank by special request and requires an additional deployment activity as part of an upgrade or other maintenance window.

Report Contents on Screen

The table below contains report contents for the User Profile report.

Field	Description
User Name	The user's username.
First Name	The user's first name.

Field	Description
Last Name	The user's last name.
Status	The status of the user: <ul style="list-style-type: none"> Active Inactive Deleted
Organization Name	The name of the organization with which the user is affiliated.
Last Successful Login	The last date the user successfully logged into the system.

The table below contains report contents for the User Role Profile report.

Field	Description
Roles Organization Name	The name of the organization with which the user is affiliated.
Roles	The roles assigned to the user for the specified organization.

Below is an example of User Profile report.

						PDF View/Print
Report Detail: User Profile						Top-Level CSV Download
User Name	First Name	Last Name	Status	Organization Name	Last Successful Login	
<input type="checkbox"/> vr	Vika	Remote	Active Status	Bob's Printing	05/02/2011 03:29 pm	
Report Detail: User Roles					Download	
Roles Organization Name			Roles			
Bob's Printing			Remote Reviewer			
Results: 1 - 1 of 1			Records Per Page * 20 <input type="button" value="Update"/>			
Results: 1 - 1 of 1						

Download Options

The available download options for the User Profile Report include the following:

- PDF View/Print: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.
- Top-Level CSV Download: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.

Note: Each child report has its own download option to download a CSV file but not a PDF option.

For a summary of the download options for all reports, see *Report Download Options*.

Login Attempts Report

The Login Attempts Report provides a report of successful and unsuccessful user login attempts into the system.

Note: This is an optional report that is available to a bank by special request and requires an additional deployment activity as part of an upgrade or other maintenance window.

Report Contents on Screen

The table below contains report contents for the Login Attempts report.

Field	Description
Event Date/Time	The date and time the user logged into the system.
User Name	The user name of the person who attempted to login.
First Name	The user's first name.
Last Name	The user's last name.
Event	Indicates whether or not the login attempt was successful.
Organization Name	The name of the organization with which the user is affiliated.

Below is an example of Login Attempts report.

						PDF View/Print
Report Detail: Login Attempts						Top-Level CSV Download
Event Date/Time	User Name	First Name	Last Name	Event	Organization Name	
04/29/2011 02:03 pm	vr	Vika	Remote	SUCCESSFUL LOGIN	Bob's Printing	
04/29/2011 02:04 pm	vr	Vika	Remote	SUCCESSFUL LOGIN	Bob's Printing	
05/02/2011 12:31 pm	vr	Vika	Remote	SUCCESSFUL LOGIN	Bob's Printing	
05/02/2011 01:22 pm	vr	Vika	Remote	SUCCESSFUL LOGIN	Bob's Printing	
05/02/2011 03:29 pm	vr	Vika	Remote	SUCCESSFUL LOGIN	Bob's Printing	
Results: 1 - 5 of 5						

Download Options

The Login Attempts Report download options include the following:

- PDF View/Print: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.
- Top-Level CSV Download: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.

For a summary of the download options for all reports, see *Report Download Options*.

Violation Log Report

The Violation Log Report provides a report of unsuccessful user login attempts into the system (subset of events listed in the Login Attempts Report).

Note: This is an optional report that is available to a bank by special request and requires an additional deployment activity as part of an upgrade or other maintenance window.

Report Contents on Screen

The table below contains report contents for the Violation Log report.

Field	Description
Event Date/Time	The date and time the user attempted to log into the system.
User Name	The user name of the person who attempted to login.
First Name	The user's first name.
Last Name	The user's last name.
Event	Indicates whether the login attempt was successful.
Organization Name	The name of the organization with which the user is affiliated.

Below is an example of Violation Log report.

						PDF View/Print
Report Detail: Violation Log						Top-Level CSV Download
Event Date/Time	User Name	First Name	Last Name	Event	Organization Name	
07/01/2009 04:33 pm	mandy2	mandy	test	INVALID PASSWORD	BOFD	
07/01/2009 11:07 am	mandy	mandy	test	LOGIN FAILED	BOFD	
07/01/2009 11:07 am	mandy	mandy	test	LOGIN FAILED	BOFD	
07/01/2009 04:33 pm	mandy2	mandy	test	LOGIN FAILED	BOFD	
Results: 1 - 4 of 4						

Download Options

The Violation Log Report download options include the following:

- **PDF View/Print:** This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.
- **Top-Level CSV Download:** This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.

For a summary of the download options for all reports, see *Report Download Options*.

System Config Change Report

The System Configuration Change Report provides a list of all changes made to the system configuration with the exception of user change information.

From the top-level report, you can expand each log to see details of the selected event log.

The System Configuration Change Report also has a child report called System Config Change Detail that displays editable fields (regardless of whether they were edited) and their corresponding value.

Note: This is an optional report that is available to a bank by special request and requires an additional deployment activity as part of an upgrade or other maintenance window.

Report Contents on Screen

The table below contains report contents for the System Config Change report.

Field	Description
Change Date/Time	The date and time the configuration change was made.
User Name	The user name of the person who made the configuration change.

Field	Description
First Name	The user's first name.
Last Name	The user's last name.
User Org Name	The user's home organization.
Affected Org Name	The name of the organization affected by the configuration change.
Parent Org	The parent of the org.
Change Type	The type of configuration change - for example, create rule or create customer.
Change Details	The result of the configuration change.

The table below contains report contents for the System Config Change Detail report.

Field	Description
Name	The name of the user.
Value	The new value provided when the configuration was changed.
Old Value	The old value replaced by the new value.

Below is an example of System Config Change report.

<div> <div>PDF View/Print</div> <div>Top-Level CSV Download</div> </div>								
<div> <div>Report Detail:</div> <div>System Config Change</div> </div>								
Change Date/Time	User Name	First Name	Last Name	User Org Name	Affected Org Name	Parent Org	Change Type	Change Details
04/01/2008 02:46 pm	admin	DEFAULT ORG	ADMIN	NetDeposit	Test Update 1	Corr Test Bank	CREATE ACCOUNT	Successfully created account
04/01/2008 02:46 pm	admin	DEFAULT ORG	ADMIN	NetDeposit	Test Update 1	Corr Test Bank	CREATE CONTACT	Successfully created contact
04/01/2008 02:46 pm	admin	DEFAULT ORG	ADMIN	NetDeposit	Test Update 1	Corr Test Bank	CREATE LOCATION	Successfully created location
<div> <div>Report Detail:</div> <div>System Config Change Detail</div> <div>Download</div> </div>								
Name					Value			
LocationId					62			
UserName					admin			
UserOrgId					66			
Results: 1 - 3 of 3					Records Per Page * 20 Update			
04/01/2008 02:46 pm	admin	DEFAULT ORG	ADMIN	NetDeposit	Test Update 1	Corr Test Bank	CREATE ORG	Successfully created C
04/01/2008 02:48 pm	admin	DEFAULT ORG	ADMIN	NetDeposit	Update Test 2	Corr Test Bank	CREATE ACCOUNT	Successfully created account
04/01/2008 02:48 pm	admin	DEFAULT ORG	ADMIN	NetDeposit	Update Test 2	Corr Test Bank	CREATE CONTACT	Successfully created contact

Download Options

The System Config Change Report download options include the following:

- **PDF View/Print:** This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.
- **Top-Level CSV Download:** This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.

Note: Each child report has its own download option to download a CSV file but not a PDF option.

For a summary of the download options for all reports, see *Report Download Options*.

User Change Report

The User Change Report provides a list of user configuration changes made in the system. The User Change Report ONLY reports on the following change types:

- Create User
- Change User
- Remove Role
- Assign Role
- Change Password

From the top-level report, you can expand each log to see details of the selected event log.

The User Change Report also has a child report called User Change Detail that displays editable fields (regardless if they were edited) and their corresponding value.

Note: This is an optional report that is available to a bank by special request and requires an additional deployment activity as part of an upgrade or other maintenance window.

Report Contents on Screen

The table below contains report contents for the User Change report.

Field	Description
Change Date/Time	The date and time the configuration change was made.
User Name	The user name of the person who made the change.
First Name	The user's first name.
Last Name	The user's last name.
User Org Name	The user's home organization.
Affected User Name	The name of the user affected by the change.
Affected Org Name	The name of the organization affected by the change.
Parent Org	The parent of the affected organization.
Change Type	The type of configuration change - for example, create user or assign role.
Change Detail	The result of the configuration change.

The table below contains report contents for the User Change Detail report.

Field	Description
Name	The name of the user.
Value	The new value provided when the configuration was changed.
Old Value	The old value replaced by the new value.

Below is an example of the User Change report.

Report Detail: User Change Report										PDF View/Print Top-Level CSV Download
Change Date/Time	User Name	First Name	Last Name	User Org Name	Affected User Name	Affected Org Name	Parent Org	Change Type	Change Detail	
04/29/2011 02:00 pm	admin	System	Admin	Deposit Now	vr	Bob's Printing	thebank	CREATE USER	Successfully created user	
Report Detail: User Change Detail										Download
Name			Value			Old Value				
Administrative OrgID			2							
Administrative OrgName			Deposit Now							
Administrative UserName			admin							
EventTrackId			1304107337533							
SecurityProfileId			1							
SecurityProfileName			profile1							
UserDepositLimit			99,999,999.99							
UserFirstName			Vika							
UserLastName			Remote							
UserName			vr							
UserOrgId			4							
UserOrgName			Bob's Printing							
UserStatus			Active Status							
Results: 1 - 13 of 13					Records Per Page * 20					Update
04/29/2011 02:01 pm	admin	System	Admin	Deposit Now	vr	Bob's Printing	thebank	ASSIGN ROLE	Successfully Assigned a role	
04/29/2011 02:01 pm	admin	System	Admin	Deposit Now	vr	Bob's Printing	thebank	ASSIGN ROLE	Successfully Assigned a role	

Download Options

The User Change Report download options include the following:

- PDF View/Print: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.
- Top-Level CSV Download: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.

Note: Each child report has its own download option to download a CSV file but not a PDF option.

For a summary of the download options for all reports, see *Report Download Options*.

Expanded License Mgmt Report

The Expanded License Mgmt Report provides a list of all active seat licenses that are in use for the Bank and Customer organization. The following information is included:

- Bank Organization Name
- Customer Organization Name
- Seats Purchased
- Seats in Use (Web and Desktop)
- License Activation Date/Time

From the top-level report, you can expand each log to see details of the selected event log.

The Expanded License Mgmt Report also has a child report called License Detail, which displays information about the license type and number.

Note: This is an optional report that is available to a bank by special request and requires an additional deployment activity as part of an upgrade or other maintenance window.

Report Contents on Screen

The table below contains report contents for the Expanded License Mgmt report.

Field	Description
Organization Name	The name of the bank organization that owns the seats.
Seats Purchased	The number of seat licenses: <ul style="list-style-type: none"> Purchased by the bank organization (top-level report) Purchased by each customer or distributed to the customer from the purchasing organization (customer-level report)
Web Seats in Use	The number of Web Client seats currently in use.
Desktop Seats in Use	The number of Desktop Client seats currently in use.

The table below contains report contents for the License Detail report.

Field	Description
License Type	The license type.
License #	The number of the license.
Last Use Date/Time	Last date and time the license was used.

Below is an example of Expanded License Mgmt report.

				PDF View/Print
Report Detail: Expanded License Mgmt				Top-Level CSV Download
Organization Name	Seats Purchased	Web Seats in Use	Desktop Seats in Use	
<input type="checkbox"/> Bob's Printing	0	5	0	
Report Detail: License Detail				Download
License Type	License #	Last Use Date/Time		
Web Client	1	04/05/2011 01:02 pm		
Web Client	2	04/22/2011 11:18 am		
Web Client	3	05/02/2011 08:46 am		
Web Client	4	05/02/2011 03:31 pm		
Web Client	5	05/03/2011 10:41 am		
Results: 1 - 5 of 5		Records Per Page *	20	<input type="button" value="Update"/>
Results: 1 - 1 of 1				

Download Options

The Expanded License Mgmt Report download options include the following:

- PDF View/Print: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.
- Top-Level CSV Download: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.

Note: Each child report has its own download option to download a CSV file but not a PDF option.

For a summary of the download options for all reports, see *Report Download Options*.

Trans & DR Billing Report

The Transactions & DR Billing Report contains counts of all transactions that have been processed for a customer organization, including deposits and items that went to Deposit Review.

From the top-level report, you can expand each log to see details of the selected event log.

The Transaction & DR Billing Report also has a child report called Trans & DR Detail that shows the specific account-level and item-level flags that were set.

Note: This is an optional report that is available to a bank by special request and requires an additional deployment activity as part of an upgrade or other maintenance window.

Report Contents on Screen

The table below contains report contents for the Trans & DR Billing report.

Field	Description
Customer Organization Name	The name of the customer organization to which deposits were submitted.
Total Deposits Received	The total number of deposits received for this customer.
Total Items	The total number of items in received deposits.
Total Deposits Flagged	The number of deposits that were flagged for review in Deposit Review.
Total Items Flagged	The number of items that were flagged for review in Deposit Review.

The table below contains report contents for the Trans & DR Detail report.

Field	Description
Rule	The name of the rule this deposit or item triggered.
Total Flags	The number of flags set on deposits and items for this particular rule.

Below is an example of Trans & DR Billing report.

					PDF View/Print
Report Detail: Trans & DR Billing				Top-Level CSV Download	
Customer Organization Name	Total Deposits Received	Total Items	Total Deposits Flagged	Total Items Flagged	
<input type="checkbox"/> Bob's Printing	14	14	14	6	
Report Detail: Trans & DR Detail				Download	
Rule		Total Flags			
Daily Number of Items		3			
Daily Total Amount		9			
Deposit Amount Threshold		14			
Duplicate Item Found		6			
Results: 1 - 4 of 4			Records Per Page * 20 <input type="button" value="Update"/>		
Results: 1 - 1 of 1					

Download Options

The Trans & DR Billing Report download options include the following:

- PDF View/Print: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.
- Top-Level CSV Download: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.

Note: Each child report has its own download option to download a CSV file but not a PDF option.

For a summary of the download options for all reports, see *Report Download Options*.

New Setups Report

The New Setups Report provides a list of all the new customer organizations, new accounts, and new users that were added to the system during the timeframe specified.

Note: This is an optional report that is available to a bank by special request and requires an additional deployment activity as part of an upgrade or other maintenance window.

Report Contents on Screen

The table below contains report contents for the New Setups report.

Field	Description
Organization Name	The name of the organization for which the setup occurred.
Setup Date/Time	The date and time at which the setup occurred.
Setup Type	The type of setup - for example, new user or new account.
Account Name	If the setup was a new account this contains the account name.
Account Number	If the setup was a new account, this contains the account number.
User Name	If the setup was a new user, this contains the user name.

Below is an example of New Setups report.

						PDF View/Print
Report Detail: New Setups						Top-Level CSV Download
Organization Name	Setup Date/Time	Setup Type	Account Name	Account Number	User Name	
Bob's Printing	04/29/2011 02:00 pm	New User			vr	
Results: 1 - 1 of 1						

Download Options

The New Setups Report download options include the following:

- PDF View/Print: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.
- Top-Level CSV Download: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.

For a summary of the download options for all reports, see *Report Download Options*.

Deposit Summary Report

The Deposit Summary Report provides summary information for deposits that were received between the start and end date (limited to 96 hours), regardless of the deposit's status.

This report helps assist banks with FFIEC compliance.

Note: This is an optional report that is available to a bank by special request and requires an additional deployment activity as part of an upgrade or other maintenance window.

Report Contents on Screen

The table below contains report contents for the Deposit Summary report.

Field	Description
Customer	The name of the customer to which deposits were made.
Bank Name	The name of the bank organization with which the customer is affiliated.
Route/Transit	The item's route/transit number.
Account #	The account number to which the deposits were made.
Account Name	The name of the account to which the deposits were made.
Deposit #	The ID number of the deposit that was assigned at the client.
Bundle ID	The unique ID number of the deposit as assigned at the NetCapture Platform.
Adjusted Credit Amount	The amount of the deposit after adjustments.
Review Flag	Y or N to indicate whether or not the deposit was sent to Deposit Review.
Debit Items	The number of debit items in the deposit.
Received Date Time	The date and time that the Capture Gateway received the deposit from the client.

Below is an example of Deposit Summary report.

										PDF View/Print
Report Detail: Deposit Summary Report										Top-Level CSV Download
Customer	Bank Name	Route Transit	Account #	Account Name	Deposit #	Bundle ID	Adjusted Credit Amount	Review Flag	Debit Items	Received Date Time
Bob's Printing	thebank	091501204	02586431	Bob's Printing	128	47	\$71.49	Y	1	05/03/2011 10:39 am
Bob's Printing	thebank	091501204	02586431	Bob's Printing	129	48	\$71.49	Y	1	05/03/2011 10:40 am
Results: 1 - 2 of 2										

Download Options

The Deposit Summary Report download options include the following:

- PDF View/Print: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.
- Top-Level CSV Download: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.

For a summary of the download options for all reports, see *Report Download Options*.

Deposit Detail Report

The Deposit Detail Report provides detailed information for deposits that were received between the start and end date (limited to 96 hours), regardless of the deposit's status.

This report helps assist banks with FFIEC compliance.

Note: This is an optional report that is available to a bank by special request and requires an additional deployment activity as part of an upgrade or other maintenance window.

Report Contents on Screen

The table below contains report contents for the Deposit Detail report.

Field	Description
Customer	The name of the customer to which deposits were made.
Bank Name	The name of the bank organization with which the customer is affiliated.
Route/Transit	The item's route/transit number.
Account #	The account number to which the deposits were made.
Account Name	The name of the account to which the deposits were made.
Deposit #	The ID number of the deposit that was assigned at the client.
Bundle ID	The unique ID number of the deposit as assigned at the NetCapture Platform.
Credit Amount	For credit items, this contains the credit amount.
Debit Amount	For debit items, this contains the debit amount.
Type	C for credit items or D for debit items.
Review Flag	Y or N to indicate whether or not the deposit was sent to Deposit Review.
Debit Items	The number of debit items in the deposit.
Received Date Time	The date and time that the Capture Gateway received the deposit from the client.

Below is an example of the Deposit Detail report.

Report Detail: Deposit Detail Report												PDF View Print Top-Level CSV Download
Customer	Bank Name	Route Transit	Account #	Account Name	Deposit #	Bundle ID	Credit Amount	Debit Amount	Type	Review Flag	Debit Items	Received Date Time
Bob's Printing	thebank	091501204	02586431	Bob's Printing	128	47	\$71.49		C	Y	1	05/03/2011 10:39 am
Bob's Printing	thebank	091501204	02586431	Bob's Printing	128	47		\$71.49	D	Y	0	05/03/2011 10:39 am
Bob's Printing	thebank	091501204	02586431	Bob's Printing	129	48	\$71.49		C	Y	1	05/03/2011 10:40 am
Bob's Printing	thebank	091501204	02586431	Bob's Printing	129	48		\$71.49	D	Y	0	05/03/2011 10:40 am
Results: 1 - 4 of 4												

Download Options

The following download options are available for the Deposit Detail Report:

- Download: This option generates a CSV file that contains ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.
- Download Images: This option generates a PDF file that contains all the images in the deposit. For more information about this file, see *Downloading Images*.

For a summary of the download options for all reports, see *Report Download Options*.

DR High Risk Deposits Report

The DR High Risk Deposits Report provides summary information for deposits that are in Deposit Review, along with the reason(s), at the time this report is generated.

Note: This is an optional report that is available to a bank by special request and requires an additional deployment activity as part of an upgrade or other maintenance window.

Report Contents on Screen

The table below contains report contents for the DR High Risk Deposit report.

Field	Description
Reason/Scrutiny Definition	The name of the scrutiny rule that was triggered, causing the deposit to be sent to Deposit Review.
Received Date Time	The date and time that the Capture Gateway received the deposit from the client.
Deposit #	The ID number of the deposit that was assigned at the client.
Bundle ID	The unique ID number of the deposit as assigned at the NetCapture Platform.
Credit Amount	The amount of the deposit.
Customer Name	The name of the customer to which the deposit was submitted.
Bank Name	The name of the bank organization with which the customer is affiliated.
Account #	The account number to which the deposits were made.
Account Name	The name of the account to which the deposits were made.
# of Items	The number of items flagged for review.

Below is an example of DR High Risk Deposits report.

Report Detail: DR High Risk Deposits Report									PDF View/Print
									Top-Level CSV Download
Reason/Scrutiny Definition	Received Date Time	Deposit #	Bundle ID	Credit Amount	Customer Name	Bank Name	Account Number	Account Name	Number of Items
Capture Duplicate Item	03/28/2011 03:49 pm	8	5	\$377.56	Bob's Printing	thebank	123456789	Primary Account	2
Capture Duplicate Item	03/28/2011 03:49 pm	9	6	\$377.56	Bob's Printing	thebank	123456789	Primary Account	2
Capture Duplicate Item	03/28/2011 03:49 pm	11	7	\$100.00	Bob's Printing	thebank	123456789	Primary Account	1

Download Options

The DR High Risk Deposits Report download options include the following:

- PDF View/Print: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.
- Top-Level CSV Download: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.

For a summary of the download options for all reports, see *Report Download Options*.

DR High Risk Items Report

The DR High Risk Items Report provides detailed information for deposits that are in Deposit Review, for any item-level reason, at the time the report is generated.

Note: This is an optional report that is available to a bank by special request and requires an additional deployment activity as part of an upgrade or other maintenance window.

Report Contents on Screen

The table below contains report contents for the DR High Risk Items report.

Field	Description
Reason/Scrutiny Definition	The name of the scrutiny rule that was triggered, causing the deposit to be sent to Deposit Review.
Received Date Time	The date and time that the Capture Gateway received the deposit from the client.
Deposit #	The ID number of the deposit that was assigned at the client.
Bundle ID	The unique ID number of the deposit as assigned at the NetCapture Platform.
Debit Amount	The amount of the deposit.
Customer Name	The name of the customer to which the deposit was submitted.
Bank Name	The name of the bank organization with which the customer is affiliated.
Account #	The account number to which the deposits were made.
Account Name	The name of the account to which the deposits were made.

Below is an example of DR High Risk Items report.

Report Detail: DR High Risk Items Report								PDF View/Print
								Top-Level CSV Download
Reason/Scrutiny Definition	Received Date Time	Deposit #	Bundle ID	Debit Amount	Customer Name	Bank Name	Account Number	Account Name
Capture Duplicate Item	03/28/2011 03:49 pm	22	13	\$100.00	Bob's Printing	thebank	02586431	Bob's Printing
Capture Duplicate Item	03/28/2011 03:49 pm	22	13	\$50.00	Bob's Printing	thebank	02586431	Bob's Printing
Capture Duplicate Item	03/28/2011 03:49 pm	13	9	\$10.00	Bob's Printing	thebank	123456789	Primary Account

Download Options

The DR High Risk Items Report download options include the following:

- PDF View/Print: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.
- Top-Level CSV Download: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.

For a summary of the download options for all reports, see *Report Download Options*.

Deposit Amount Exception Report

The Deposit Amount Exception Report is used to identify accounts that exceed a configured deposit amount threshold.

This report helps assist banks with FFIEC compliance.

From the top-level report, you can expand each row to see the details of the deposit activity.

The Deposit Amount Exception Report also has a child report called Deposit Amount Exception Report for Accounts that shows the list of deposits for a customer that exceeded the configured deposit amount threshold.

Note: This is an optional report that is available to a bank by special request and requires an additional deployment activity as part of an upgrade or other maintenance window. If Desktop Client is used, then deposits that exceed the configured threshold will not be shown in the report.

Report Contents on Screen

The table below contains report contents for the Deposit Amount Exception report.

Field	Description
Customer	The name of the customer who exceeds the threshold.
Total Deposit Amount	The total amount of deposits submitted in the specified time period.
Total Accepted Amount	The total amount of accepted items.
Total Rejected Amount	The total amount of rejected items.
Total In Process Amount	The total amount of items still in Deposit Review.

The table below contains report contents for the Deposit Amount Exception Report for Accounts report.

Field	Description
Account #	The account number to which the deposits were made.
Account	The name of the account to which the deposits were made.
Total Deposit Amount	The total amount of deposits submitted to this account.
Total Accepted Amount	The total amount of accepted items.
Total Rejected Amount	The total amount of rejected items.
Total In Process Amount	The total amount of items still in Deposit Review.

Below is an example of Deposit Amount Exception report.

					PDF View/Print
Report Detail: Deposit Amount Exception Report				Top-Level CSV Download	
Customer	Total Deposit Amount	Total Accepted Amount	Total Rejected Amount	Total In Process Amount	
<input type="checkbox"/> Bob's Printing	\$2,184.93	\$1,515.46		\$669.47	
Report Detail: Deposit Amount Exception Report For Accounts					Download
Account#	Account	Total Deposit Amount	Total Accepted Amount	Total Rejected Amount	Total In Process Amount
<input checked="" type="checkbox"/> 02586431	Bob's Printing	\$633.77	\$135.79		\$497.98
<input checked="" type="checkbox"/> 987654321	Reserve Account	\$1,551.16	\$1,379.67		\$171.49
Results: 1 - 2 of 2			Records Per Page *		20 <input type="button" value="Update"/>
Results: 1 - 1 of 1					

Download Options

The Deposit Amount Exception Report download options include the following:

- PDF View/Print: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.
- Top-Level CSV Download: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.

Note: Each child report has its own download option to download a CSV file but not a PDF option.

For a summary of the download options for all reports, see *Report Download Options*.

Deposit Volume Exception Report

The Deposit Volume Exception Report is used to identify accounts that exceed a configured deposit volume threshold.

From the top-level report, you can expand each row to see the details of the deposit activity.

The Deposit Volume Exception Report also has a child report Deposit Volume Exception Report for Accounts. This report shows the list of deposits for a customer that exceeded the configured deposit volume threshold.

This report helps assist banks with FFIEC compliance.

Note: This is an optional report that is available to a bank by special request and requires an additional deployment activity as part of an upgrade or other maintenance window.

Report Contents on Screen

The table below contains report contents for the Deposit Volume Exception report.

Field	Description
Customer	The name of the customer who exceeds the threshold.
Total # of Deposits	The total number of the deposits made to the customer for the specified time period.
# of Accepted Deposits	The total number of accepted items.
# of Rejected Deposits	The total number of rejected items.
# of In Process Deposits	The total number of items still in Deposit Review.

The table below contains report contents for the Deposit Volume Exception Report for Accounts report.

Field	Description
Account #	The account number to which the deposits were made.
Account	The name of the account to which the deposits were made.
Total # of Deposits	The total number of deposits made to the account.
# of Accepted Deposits	The total number of accepted items.
# of Rejected Deposits	The total number of rejected items.
# of In Process Deposits	The total number of items still in Deposit Review.

Below is an example of Deposit Volume Exception report.

					PDF View/Print
Report Detail: Deposit Volume Exception Report					Top-Level CSV Download
Customer	Total # of Deposits	# of Accepted Deposits	# of Rejected Deposits	# of In Process Deposits	
<input type="checkbox"/> Bob's Printing	14	5	0	9	
Report Detail: Deposit Volume Exception Report For Accounts					Download
Account#	Account	Total # of Deposit	# of Accepted Deposits	# of Rejected Deposits	# of In Process Deposits
<input type="checkbox"/> 02586431	Bob's Printing	9	2	0	7
<input type="checkbox"/> 987654321	Reserve Account	5	3	0	2
Results: 1 - 2 of 2			Records Per Page *		20 <input type="button" value="Update"/>
Results: 1 - 1 of 1					

Download Options

The Deposit Volume Exception Report download options include the following:

- PDF View/Print: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.
- Top-Level CSV Download: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.

Each child report has its own download option to download a CSV file but not a PDF option.

For a summary of the download options for all reports, see *Report Download Options*.

MICR Audit Report

The MICR Audit report provides details about items for which the MICR was edited during processing. The report displays the values for each MICR field that were captured during initial scanning, after editing by the depositor, and after editing by the Deposit Review Agent.

Note: This is an optional report that is available to a bank by special request and requires an additional deployment activity as part of an upgrade or other maintenance window.

Report Contents on Screen

The table below contains report contents for the MICR Audit report.

Field	Description
Customer	The name of the customer to which deposits were made.
Account	The name of the account to which the deposits were made.
Name	The name of the person who edited the MICR.
Item ID	The ID of the item for which MICR was edited.
Date	Date and time that the event was logged.
Type	The point in the process when the displayed MICR was captured. There are three rows for every item - one to represent the MICR at the point it was scanned, one to show the MICR at the point it was edited by the depositor, and one to show the MICR at the point it was edited by the reviewer.
Aux On-Us	The aux on-us number from the item's MICR line, if available.

Field	Description
EPC	The EPC number from the item's MICR line, if available.
Route/Transit	The route/transit number from the item's MICR line, if available.
Bank On-Us	The bank on-us number from the item's MICR line, if available.
Amount	The amount of the item.

Below is an example of the MICR Audit report.

										PDF View/Print
Report Detail: MICR Audit Report										Top-Level CSV Download
Customer	Account	Name	Item Id	Date	Type	Aux On-U	EPC	Route/Transit	Bank On-U	Amount
Bob's Printing	Savings 2 - *****6888	Mandy Williams	3257	07/31/2012 12:14 pm	Scanned	007168		091501204	739156248/	
Bob's Printing	Bob's Printing - *****6431	Mandy Williams	3257	07/31/2012 12:14 pm	Scanned	007168		091501204	739156248/	
Bob's Printing	Primary Account - *****6789	Mandy Williams	3257	07/31/2012 12:14 pm	Scanned	007168		091501204	739156248/	
Bob's Printing	Reserve Account - *****4321	Mandy Williams	3257	07/31/2012 12:14 pm	Scanned	007168		091501204	739156248/	

Download Options

The MICR Audit Report download options include:

- PDF View/Print: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.
- Top-Level CSV Download: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.

For a summary of the download options for all reports, see *Report Download Options*.

Security Profile Report

The Security Profile Report displays security settings for security profiles associated with the selected organization. Each row represents one security profile that can be expanded to show all the settings associated with that profile.

Note: This is an optional report that is available to a bank by special request and requires an additional deployment activity as part of an upgrade or other maintenance window.

Report Contents on Screen

Below is an example of the Security Profile report.

Report Detail: Security Profile Report		PDF View/Print
Profile Name		Top-Level CSV Download
<input type="checkbox"/> profile1		
Report Detail: Security Profile Report Data		Download
Parameter	Value	
***** Session Control *****		
Force Session Timeout After	300	
Idle Session Timeout	30	
Allowable Concurrent Logins	1	
Maximum Failed Login Attempts	4	
Days to Disable Inactive User	999	
Days to Delete Inactivated User	999	
***** Password *****		
Minimum Password Characters Length	5	
Minimum Alphabetic Characters in Password	1	
Minimum Numeric Characters in Password	1	
Minimum Special Characters in Password	0	
Days to Keep User Password History	30	
Password Expiration	999	
Password Expiration Notice	7	
Password Change Allowed	Yes	
Maximum Password Change Attempts	3	
***** Access Control *****		
Time Zone	GMT-06:00 Mountain Daylight	
Sunday	00:00 - 23:59	
Results: 1 - 20 of 26		Next
		Records Per Page * 20 Update
Results: 1 - 1 of 1		

Download Options

The Security Profile Report download options include:

- PDF View/Print: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.
- Top-Level CSV Download: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.

For a summary of the download options for all reports, see *Report Download Options*.

Deposit Threshold by Bank Report

The Deposit Threshold by Bank Report contains a list of accounts where a high percentage of deposits triggered the deposit amount threshold scrutiny rule. This report includes accounts where the percentage of all deposits that triggered the deposit amount threshold scrutiny rule exceeds the specified risk tolerance threshold.

From the top-level report, you can expand each row to see the Deposit Threshold by Customer Report, which includes details about the customer. This report can be expanded to show a Deposit Threshold by Account Report.

Note: This is a standard report that is there by default when the application is installed or upgraded.

Report Contents on Screen

The table below contains report contents for the Deposit Threshold by Bank report.

Field	Description
Organization	The name of the bank.
Average Deposit Amount	Average deposit amount for an organization.
Times Exceeded Threshold	Total number of deposits that exceeded the account threshold for an organization.
Times Exceeded Average	Total number of deposits that exceeded the account average for an organization.
Organization	The name of the bank.

The table below contains report contents for the Deposit Threshold by Customer report.

Field	Description
Organization	The name of the customer.
Average Deposit Amount	Average deposit amount for an organization.
Times Exceeded Threshold	Total number of deposits that exceeded the account threshold for an organization.
Times Exceeded Averages	Total number of deposits that exceeded the account average for an organization.

The table below contains report contents for the Deposit Threshold by Account report.

Field	Description
Account Number	The account number to which the deposits were made.
Account Name	The name of the account to which the deposits were made.
Deposit Threshold	The deposit dollar threshold for an account.
Average Deposit Amount	The average deposit amount for an account.
Times Exceeded Threshold	Total number of deposits that exceeded the account threshold for an organization.
Times Exceeded Average	Total number of deposits that exceeded the account average for an organization.
Ratio	The percentage qualifying deposits compared to all deposits for that account.

Below is an example of the Deposit Threshold by Bank report.

[PDF View/Print](#)
[Top-Level CSV Download](#)

Report Detail: Deposit Threshold By Bank			
Organization	Average Deposit Amount	Times Exceeded Threshold	Times Exceeded Average
<input type="checkbox"/> Bank 1	\$1500.00	20	40

Report Detail: Deposit Threshold By Customer				Download
Organization	Average Deposit Amount	Times Exceeded Threshold	Times Exceeded Average	
<input type="checkbox"/> Customer 1	\$2000.00	18	37	

Report Detail: Deposit Threshold By Account							Download
Account Number	Account Name	Deposit Threshold	Average Deposit Amount	Times Exceeded Threshold	Times Exceeded Average	Ratio	
1234567	Account 1	\$10000.00	\$1000.00	3	5	.11	
2234567	Account 2	\$10000.00	\$2000.00	1	7	.15	
3234567	Account 3	\$15000.00	\$100.00	2	2	.12	
4234567	Account 4	\$10000.00	\$300.00	3	5	.11	
5234756	Account 5	\$10000.00	\$1500.00	4	13	.25	

Results: 1 - 5 of 9 [Next](#) Records Per Page * [Update](#)

Report Detail: Deposit Threshold By Customer				Download
Organization	Average Deposit Amount	Times Exceeded Threshold	Times Exceeded Average	
<input checked="" type="checkbox"/> Customer 2	\$1000.00	2	3	

Results: 1 - 2 of 2

Download Options

The Deposit Threshold by Bank Report download options includes:

- **PDF View/Print:** This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.
- **Top-Level CSV Download:** This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.

Note: Each child report has its own download option to download a CSV file but not a PDF option.

For a summary of the download options for all reports, see *Report Download Options*.

Duplicate Detection by Bank Report

The Duplicate Detection by Bank Report highlights accounts where a high percentage of items were rejected as duplicates. This report includes accounts where the percentage of all deposited items that were rejected as duplicates exceeds the specified risk tolerance threshold.

From the top-level report, you can expand each row to see the Duplicate Detection by Customer Report, which includes details about the customer. This report can be expanded to show a Duplicate Detection by Account Report.

Note: This is a standard report that is there by default when the application is installed or upgraded.

Report Contents on Screen

The table below contains report contents for the Duplicate Detection by Bank report.

Field	Description
Organization	The name of the bank.

Field	Description
Item Count	The total item count for all organizations in the bank rejected for duplicate deposits.
Duplicate Items Amount	The total amount of items for all organizations in the bank rejected for duplicate deposits.

The table below contains report contents for the Duplicate Detection by Customer report.

Field	Description
Organization	The name of the customer.
Item Count	The total item count for all customer accounts rejected for duplicate deposits.
Duplicate Items Amount	The total amount of items for all accounts rejected for duplicate deposits.

The table below contains report contents for the Duplicate Detection by Account report.

Field	Description
Account #	The account number to which the deposits were made.
Deposit ID	The ID number of the deposit.
Received Date	The date that the Capture Gateway received the deposit from the client.
Item Count	The total item count for all customer accounts rejected for duplicate deposits.
Item Amount	The amount of the item in the deposit.
Ratio	The percentage of duplicate items rejected compared to all items for that account.

Below is an example of the Duplicate Detection by Bank report.

PDF
View/Print
Top-Level
CSV
Download

Report Detail:		Duplicate Detection By Bank			
Organization	Item Count	Duplicate Items Amount			
<input type="checkbox"/> Bank 1	77	\$45.98			

Report Detail:		Duplicate Detection By Customer		Download	
Organization	Item Count	Duplicate Items Amount			
<input type="checkbox"/> Customer 1	74	\$32.15			

Report Detail:		Duplicate Detection By Account		Download	
Account #	Deposit ID	Received Date	Item Count	Item Amount	Ratio
1234567	24876	5/1/2011 1:20:12 AM	13	\$2.25	.15
2234567	24890	5/1/2011 4:21:56 AM	15	\$12.25	.14
3234567	25789	5/1/2011 9:03:12 AM	21	\$1.15	.09
4234567	25799	5/1/2011 12:12:12 PM	5	\$5.25	.35
5234756	25801	5/1/2011 4:10:14 PM	6	\$1.11	.20
Results: 1 - 5 of 9		Next	Records Per Page * 5		Update

Report Detail:		Duplicate Detection By Customer		Download	
Organization	Item Count	Duplicate Items Amount			
<input checked="" type="checkbox"/> Custome 2	3	\$13.83			

Results: 1 - 2 of 2

Download Options

The Duplicate Detection by Bank Report download options includes:

- **PDF View/Print:** This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.
- **Top-Level CSV Download:** This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.

Note: Each child report has its own download option to download a CSV file but not a PDF option.

For a summary of the download options for all reports, see *Report Download Options*.

Item Threshold by Bank Report

The Item Threshold by Bank Report lists accounts that have a high percentage of items that triggered the item amount threshold scrutiny rule. This report includes accounts where the percentage of all deposited items that triggered the item amount threshold scrutiny rule exceeds the specified risk tolerance threshold.

From the top-level report, you can expand each row to see the Item Threshold by Customer Report, which includes details about the customer. This report can be expanded to show the Item Threshold by Account Report.

Note: This is a standard report that is there by default when the application is installed or upgraded.

Report Contents on Screen

The table below contains report contents for the Item Threshold by Bank report.

Field	Description
Organization	The name of the bank.

Field	Description
Average Deposit Amount	Average deposit amount for an organization.
Times Exceeded Threshold	Total number of deposits that exceeded the account threshold for an organization.
Times Exceeded Average	Total number of deposits that exceeded the account average for an organization.

The table below contains report contents for the Item Threshold by Customer report.

Field	Description
Organization	The name of the customer.
Average Deposit Amount	Average deposit amount for an organization.
Times Exceeded Threshold	Total number of deposits that exceeded the account threshold for an organization.
Times Exceeded Average	Total number of deposits that exceeded the account average for an organization.

The table below contains report contents for the Item Threshold by Account report.

Field	Description
Account Number	The account number to which the deposits were made.
Account Name	The name of the account to which the deposits were made.
Item Threshold	The item dollar threshold for an account.
Average Item Amount	The average item amount for an account.
Times Exceeded Threshold	Total number of deposits that exceeded the account threshold for an organization.
Times Exceeded Average	Total number of deposits that exceeded the account average for an organization.
Ratio	The percentage of items reviewed compared to all items for that account.

Below is an example of the Item Threshold by Bank report.

PDF
View/Print

Report Detail:				Item Threshold By Bank			Top-Level CSV Download	
Organization		Average Deposit Amount		Times Exceeded Threshold		Times Exceeded Average		
<input type="checkbox"/> Bank 1		\$1500.00		20		40		

Report Detail:

Item Threshold By Customer				Download			
Organization		Average Deposit Amount		Times Exceeded Threshold		Times Exceeded Average	
<input type="checkbox"/> Customer 1		\$2000.00		18		37	

Report Detail:

Item Threshold By Account						Download	
Account Number	Account Name	Item Threshold	Average Item Amount	Times Exceeded Threshold	Times Exceeded Average	Ratio	
1234567	Account 1	\$1000.00	\$900.00	3	5	.11	
2234567	Account 2	\$1000.00	\$200.00	1	7	.15	
3234567	Account 3	\$1500.00	\$100.00	2	2	.12	
4234567	Account 4	\$1000.00	\$300.00	3	5	.11	
5234756	Account 5	\$1000.00	\$150.00	4	13	.25	

Results: 1 - 5 of 9

Next ▶

Records Per Page * 5

Update

Results: 1 - 1 of 1

Download Options

The Example of Item Threshold by Bank Report download options includes:

- PDF View/Print: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.
- Top-Level CSV Download: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.

Note: Each child report has its own download option to download a CSV file but not a PDF option.

For a summary of the download options for all reports, see *Report Download Options*.

Daily Over Amount Limit Report by Customer

The Daily Over Amount Limit Report by Customer contains a list of deposits that triggered a customer-level daily amount limit rule with a Set Flag or Report Only action. All deposit activity is included, not just deposits that triggered daily limit rules. The amounts that are used in this report are the adjusted amounts. Deposits that triggered account-level daily amount limit rules are included in the Daily Over Amount Limit Report by Account.

Note: Because the reports include all deposits, the amounts in the reports may vary based on the time of day and state of deposits at the time the report is run regardless of whether the deposits have completed processing through Deposit Review or not.

For example, if there is a deposit for \$1500 sitting in the Deposit Review queue at 10 am, and the report is run, the \$1500 amount of the deposit will be included in the report calculations. If that deposit is adjusted at noon in Deposit Review to \$1200, and the report is run, the \$1200 value will be used in the report calculations.

From the top-level report, you can expand each row to see the Over Limit Customer Summary Report, which includes details about the deposit activity that contributed to the limit overage. This report can be expanded to show a Deposit Detail Child Report and Custom Field & Payment Data.

Note: This is a standard report that is there by default when the application is installed or upgraded. If Desktop Client is used, then deposits that exceed the configured threshold will not be shown in the report. Since the Daily Over Amount Limit is not supported by Desktop Client, deposits made through Desktop Client will not be shown in the report.

Report Contents on Screen

The table below contains report contents for the Daily Over Amount Limit Report by Customer report.

Field	Description
Date	The date when the limit was exceeded.
Customer Over Limit	The name of the customer that exceeded the limit.
# Deposits	The total number of deposits submitted by that customer on that date.
# Items	The total number of items submitted by that customer on that date.
Total Amount	The total amount deposited by that customer on that date.
Limit	The daily limit as configured in the scrutiny rule.
\$ Over Limit	The dollar amount the limit was exceeded by.
% Over Limit	The percentage the limit was exceeded by.

The table below contains report contents for the Over Limit Customer Summary report.

Field	Description
Account	The name of the account to which the deposits were made.
Total Amount	The total amount deposited by that customer on that date.
# Deposits	The total number of deposits submitted by that customer on that date.
# Items	The total number of items submitted by that customer on that date.

Below is an example of the Daily Over Amount Limit Report by Customer report.

Report Detail: Daily Over Amount Limit Report by Customer							Expanded CSV Download	PDF View/Print
Date	Customer Over Limit	# Deposits	# Items	Total Amount	Limit	\$ Over Limit	% Over Limit	Top-Level CSV Download
<input type="checkbox"/> 07/09/2013	ABC Mortgage	14	25	\$6,508.00	\$10,000.00	-\$3,492.00	-35%	

Report Detail: Over Limit Customer Summary				Download
Account	Total Amount	# Deposits	# Items	
<input checked="" type="checkbox"/> Primary Account - 1234567890	\$6,508.00	14	25	

Results: 1 - 1 of 1 Records Per Page * 20 [Update](#)

Results: 1 - 1 of 1

Download Options

The Daily Over Amount Limit Report by Customer download options include:

- Expanded CSV Download: This download will contain all the information in the available child reports.
- PDF View/Print: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.

- **Top-Level CSV Download:** This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.

Each child report has its own download option to download a CSV file but not a PDF option.

For a summary of the download options for all reports, see *Report Download Options*.

Daily Over Amount Limit Report by Account

The Daily Over Amount Limit Report by Account contains a list of deposits that triggered an account-level daily amount limit rule with a Set Flag or Report Only action. All deposit activity is included, not just deposits that triggered daily limit rules. The amounts that are used in this report are the adjusted amounts. Deposits that triggered customer-level daily amount limit rules are included in the Daily Over Amount Limit Report by Customer.

Note: Because the reports include all deposits, the amounts in the reports may vary based on the time of day and state of deposits at the time the report is run regardless of whether the deposits have completed processing through Deposit Review or not.

For example, if there is a deposit for \$1500 sitting in the Deposit Review queue at 10 am, and the report is run, the \$1500 amount of the deposit will be included in the report calculations. If that deposit is adjusted at noon in Deposit Review to \$1200, and the report is run, the \$1200 value will be used in the report calculations.

From the top-level report, you can expand each row to see the Over Limit Account Summary Report, which includes details about the deposit activity that contributed to the limit overage. This report can be expanded to show a Deposit Detail Child Report and Custom Field & Payment Data.

Note: This is a standard report that is there by default when the application is installed or upgraded. If Desktop Client is used, then deposits that exceed the configured threshold will not be shown in the report. Since the Daily Over Amount Limit is not supported by Desktop Client, deposits made through Desktop Client will not be shown in the report.

Report Contents on Screen

The table below contains report contents for the Daily Over Amount Limit Report by Account report.

Field	Description
Date	The date when the limit was exceeded.
Account Over Limit	The account that exceeded the limit
# Deposits	The total number of deposits submitted to that account on that date.
# Items	The total number of items submitted to that account on that date.
Total Amount	The total amount deposited to that account on that date.
Limit	The daily limit as configured in the scrutiny rule.
\$ Over Limit	The dollar amount the limit was exceeded by.
% Over Limit	The percentage the limit was exceeded by.

The table below contains report contents for the Over Limit Account Summary report.

Field	Description
Deposit ID	The ID number of the deposit.

Field	Description
Receive Date	The date and time that the Capture Gateway received the deposit from the Web Client.
Username	The name of the user that submitted the deposit.
Amount	The total amount of the deposit.
# of Items	The total number of items in the deposit.
Action	The action specified in the daily limit scrutiny rule. <ul style="list-style-type: none"> Set Flag Report Only
Reviewer	The person who reviewed the deposit.
Status	The current status of the deposit.

Below is an example of the Daily Over Amount Limit Report by Account report.

Expanded CSV Download

PDF View/Print

Report Detail: Daily Over Amount Limit Report by Account								Top-Level CSV Download
Date	Account Over Limit	# Deposits	# Items	Total Amount	Limit	\$ Over Limit	% Over Limit	
<input type="checkbox"/> 08/05/2013	Distributors Account - 1234567890	1	5	\$24,963.52	\$5,000.00	\$19,963.52	399%	

Report Detail: Over Limit Account Summary

Download

Deposit ID	Receive Date	Username	Amount	# Items	Action	Reviewer	Status
<input type="checkbox"/> 1645764	08/05/2013 01:57 pm	mwuser	\$24,963.52	5	Set Flag	mandyadmin	Accepted

Report Detail: Deposit Detail

Download

Download Images

Item #	Item Type	Item Status	Aux On-Us	EPC	Route/Transit	Bank On-Us	Amount	Adjustment
<input type="checkbox"/> 128249	CREDIT	OK			551010310	1234567890	\$24,963.52	
<input type="checkbox"/> 128244	DEBIT	OK			123456780	009 98877 6/0162	\$1,372.60	
<input type="checkbox"/> 128245	DEBIT	OK			124000054	062 38635 4/2344	\$325.56	
<input type="checkbox"/> 128246	DEBIT	OK			123456780	009 98877 6/0323	\$22,000.00	
<input type="checkbox"/> 128247	DEBIT	OK			124000054	004 00000 0/1133	\$500.32	
<input type="checkbox"/> 128248	DEBIT	OK	001461		124000054	222 12345 7/	\$765.04	

Results: 1 - 6 of 6

Records Per Page * 20

Update

Results: 1 - 1 of 1

Records Per Page * 20

Update

Results: 1 - 1 of 1

Download Options

The Daily Over Amount Limit Report by Account download options include the following:

- Expanded CSV Download: This download will contain all the information in the available child reports.
- PDF View/Print: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.
- Top-Level CSV Download: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.

Note: Each child report has its own download option to download a CSV file but not a PDF option.

For a summary of the download options for all reports, see *Report Download Options*.

Daily Over Item Limit Report by Customer

The Daily Over Item Limit Report by Customer contains a list of deposits that triggered customer-level daily item limit rules with a Set Flag or Report Only action. All deposit activity is included, not just deposits that triggered daily limit rules. The amounts that are used in this report are the adjusted amounts. Deposits that trigger account-level daily item limit rules are included in the Daily Over Item Limit Report by Account.

Note: Because the reports include all deposits, the amounts in the reports may vary based on the time of day and state of deposits at the time the report is run regardless of whether the deposits have completed processing through Deposit Review or not.

For example, if there is a deposit for \$1500 sitting in the Deposit Review queue at 10 am, and the report is run, the \$1500 amount of the deposit will be included in the report calculations. If that deposit is adjusted at noon in Deposit Review to \$1200, and the report is run, the \$1200 value will be used in the report calculations.

From the top-level report, you can expand each row to see the Over Limit Customer Summary Report, which includes details about the deposit activity that contributed to the limit overage. This report can be expanded to show a Deposit Detail Child Report and Custom Field & Payment Data.

Note: This is a standard report that is there by default when the application is installed or upgraded. If Desktop Client is used, then deposits that exceed the configured threshold will not be shown in the report. Since the Daily Over Item Limit is not supported by Desktop Client, deposits made through Desktop Client will not be shown in the report.

Report Contents on Screen

The table below contains report contents for the Daily Over Item Limit Report by Customer report.

Field	Description
Date	The date when the limit was exceeded.
Customer Over Limit	The name of the customer that exceeded the limit.
# Deposits	The total number of deposits submitted to that customer on that date.
# Items	The total number of items submitted to that customer on that date.
Total Amount	The total amount deposited to that customer on that date.
Limit	The daily limit as configured in the scrutiny rule.
# Over Limit	The number of items the limit was exceeded by.
% Over Limit	The percentage the limit was exceeded.

The table below contains report contents for the Over Limit Customer Summary report.

Field	Description
Amount	The name of the account to which the deposits were made.
Total Amount	The total amount deposited to that account on that date.
# Deposits	The total number of deposits submitted to that account on that date.
# Items	The total number of items submitted to that account on that date.

Below is an example of the Daily Over Item Limit Report by Customer report.

							Expanded CSV Download	PDF View/Print
Report Detail: Daily Over Item Limit Report by Customer								Top-Level CSV Download
Date	Customer Over Limit	# Deposits	# Items	Total Amount	Limit	# Over Limit	% Over Limit	
<input type="checkbox"/> 07/22/2013	Bob's Printing	1	3	\$216.60	3	0	0%	

Report Detail: Over Limit Customer Summary				Download
Account	Total Amount	# Deposits	# Items	
<input checked="" type="checkbox"/> Bob's Printing - 02586431	\$216.60	1	3	
Results: 1 - 1 of 1		Records Per Page *		20 <input type="button" value="Update"/>
Results: 1 - 1 of 1				

Download Options

The Daily Over Item Limits Report by Customer download options include:

- Expanded CSV Download: This download will contain all the information in the available child reports.
- PDF View/Print: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.
- Top-Level CSV Download: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.

Each child report has its own download option to download a CSV file but not a PDF option.

For a summary of the download options for all reports, see *Report Download Options*.

Daily Over Item Limit Report by Account

The Daily Over Item Limit Report by Account contains a list of deposits that triggered an account-level daily item limit rule with a Set Flag or Report Only action. All deposit activity is included, not just deposits that triggered daily limit rules. The amounts that are used in this report are the adjusted amounts. Deposits that trigger a customer-level daily item limit rule are included in the Daily Over Item Limit Report by Customer.

Note: Because the reports include all deposits, the amounts in the reports may vary based on the time of day and state of deposits at the time the report is run regardless of whether the deposits have completed processing through Deposit Review or not.

For example, if there is a deposit for \$1500 sitting in the Deposit Review queue at 10 am, and the report is run, the \$1500 amount of the deposit will be included in the report calculations. If that deposit is adjusted at noon in Deposit Review to \$1200, and the report is run, the \$1200 value will be used in the report calculations.

From the top-level report, you can expand each row to see the Over Limit Account Summary Report, which includes details about the deposit activity that contributed to the limit overage. This report can be expanded to show a Deposit Detail Child Report and Custom Field & Payment Data.

Note: This is a standard report that is there by default when the application is installed or upgraded. Since the Daily Over Item Limit is not supported by Desktop Client, deposits made through Desktop Client will not be shown in the report.

Report Contents on Screen

The table below contains report contents for the Daily Over Item Limit Report by Account report.

Field	Description
Date	The date when the limit was exceeded.

Field	Description
Account Over Limit	The account that exceeded the limit.
# Deposits	The total number of deposits submitted to that account on that date.
# Items	The total number of items submitted to that account on that date.
Total Amount	The total amount deposited to that account on that date.
Limit	The daily limit as configured in the scrutiny rule.
# Over Limit	The number of items the limit was exceeded by.
% Over Limit	The percentage the limit was exceeded.

The table below contains report contents for the Over Limit Account Summary report.

Field	Description
Deposit ID	The ID number of the deposit.
Receive Date	The date and time that the Capture Gateway received the deposit from the client.
Username	The name of the user that submitted the deposit.
Amount	The total amount of the deposit.
# of Items	The total number of items in the deposit.
Action	The action specified in the daily limit scrutiny rule. <ul style="list-style-type: none"> • Set Flag • Report Only
Reviewer	The person who reviewed the deposit.
Status	The current status of the deposit.

Below is an example of the Daily Over Item Limit Report by Account report.

							Expanded CSV Download	PDF View/Print
Report Detail: Daily Over Item Limit Report by Account							Top-Level CSV Download	
Date	Account Over Limit	# Deposits	# Items	Total Amount	Limit	# Over Limit	% Over Limit	
<input type="checkbox"/> 08/05/2013	Distributors Account - 1234567890	1	5	\$24,963.52	5	0	0%	
Report Detail: Over Limit Account Summary							Download	
Deposit ID	Receive Date	Username	Amount	# Items	Action	Reviewer	Status	
<input type="checkbox"/> 1645764	08/05/2013 01:57 pm	mwuser	\$24,963.52	5	Set Flag	mandyadmin	Processing	
Report Detail: Deposit Detail						Download	Download Images	
Item #	Item Type	Item Status	Aux On-Us	EPC	Route/Transit	Bank On-Us	Amount	Adjustment
<input checked="" type="checkbox"/> 128249	CREDIT	Processing			551010310	1234567890	\$24,963.52	
<input checked="" type="checkbox"/> 128244	DEBIT	Processing			123456780	009 98877 6/0162	\$1,372.60	
<input checked="" type="checkbox"/> 128245	DEBIT	Processing			124000054	062 38635 4/2344	\$325.56	
<input checked="" type="checkbox"/> 128246	DEBIT	Processing			123456780	009 98877 6/0323	\$22,000.00	
<input checked="" type="checkbox"/> 128247	DEBIT	Processing			124000054	004 00000 0/1133	\$500.32	
<input checked="" type="checkbox"/> 128248	DEBIT	Processing	001461		124000054	222 12345 7/	\$765.04	
Results: 1 - 6 of 6				Records Per Page *		20	<input type="button" value="Update"/>	
Results: 1 - 1 of 1				Records Per Page *		20	<input type="button" value="Update"/>	
Results: 1 - 1 of 1								

Download Options

The Daily Over Item Limits Report by Account download options include:

- **Expanded CSV Download:** This download will contain all the information in the available child reports.
- **PDF View/Print:** This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.
- **Top-Level CSV Download:** This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.

Note: Each child report has its own download option to download a CSV file but not a PDF option.

For a summary of the download options for all reports, see *Report Download Options*.

Over Limit Frequency Report

The Over Limit Frequency Report provides the number of times that a limit was violated by a customer or account, according to the configured rule. This report is available to users who have the Reporting Viewer privilege at the Bank of First Deposit or Correspondent Bank level.

From the top-level report, you can expand each log to see details of the selected event log.

The Over Limit Frequency Report also contains a child report called Over Limit Frequency Detail. This report gives details about when the daily limit rule was exceeded.

Note: This is a standard report that is there by default when the application is installed or upgraded.

Report Contents on Screen

The table below contains report contents for the Over Limit Frequency report.

Field	Description
Entity	The entity that exceeded a daily limit rule. <ul style="list-style-type: none"> Customer-level rule exceeded: customer name Account-level rule exceeded: account name, dash, masked account number, and in parenthesis the associated customer name
Rule	Description of the daily limit rule that was triggered.
Time Period	Time period for the rule.
Violation Count	The number of violations of the rule.

The table below contains report contents for the Over Limit Frequency report.

Field	Description
Violation Date	The date when the daily limit rule was exceeded.
Deposit ID	The ID number of the deposit that violated the limit.

Below is an example of Over Limit Frequency report.

Report Detail: Over Limit Frequency Report			
Entity	Rule	Time Period	Violation Count
<input checked="" type="checkbox"/> ABC Mortgage	Daily Total Deposit Amount Is Greater Than or Equal to \$300.00 Action: Report Only	Daily	9
<input type="checkbox"/> ABC Mortgage	Daily Total Deposit Amount Is Greater Than or Equal to \$10,000.00 Action: Do not Accept	Daily	2

Report Detail: Over Limit Frequency Detail				Download
Violation Date	Deposit ID	Deposit Amount	Number of Items	
07/09/2013	23	5	2	
07/09/2013	NA	5001	2	

Results: 1 - 2 of 2 Records Per Page * 20 [Update](#)

Results: 1 - 2 of 2

Download Options

The Over Limit Frequency report download options include:

- PDF View/Print: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.
- Top-Level CSV Download: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.

Note: Each child report has its own download option to download a CSV file but not a PDF option.

For a summary of the download options for all reports, see *Report Download Options*.

MICR and Amount Change by Bank Report

The MICR and Amount Change by Bank Report lists accounts that have a high percentage of items that have MICR edited or are rejected because of incorrect dollar amounts in Deposit Review. This report includes accounts where the percentage of all deposited items that had MICR edited or were rejected due to incorrect amounts exceeds the specified risk tolerance threshold.

From the top-level report, you can expand each row to see the MICR and Amount Change by Customer Report, which includes details about the customer. This report can be expanded to show a MICR and Amount Change by Account Report.

Note: This is a standard report that is there by default when the application is installed or upgraded.

Report Contents on Screen

The table below contains report contents for the MICR and Amount Change by Bank report.

Field	Description
Organization	The name of the bank.
Number of Changed Deposits	The total number of deposits with MICR changes for an organization.
Total Amount of Items with MICR Changes	The total amount of items with MICR changes for an organization.

The table below contains report contents for the MICR and Amount Change by Customer report.

Field	Description
Organization	The name of the customer.
Number of Changed Deposits	The total number of deposits with MICR changes for an organization.
Total Amount of Items with MICR Changes	The total amount of items with MICR changes for an organization.

The table below contains report contents for the MICR and Amount Change by Account report.

Field	Description
Account #	The account number to which the deposits were made.
Received Date	The date that the Capture Gateway received the deposit from the client.
Reviewer User Name	The name of the person who reviewed the deposit.
Deposit ID	The ID number of the deposit.
Item Count	The total item count for all customer accounts rejected for MICR changes.
Ratio	The percentage of MICR and Amount change items compared to all items for that account.
Item ID	The ID of the item for which MICR was edited.
Item Amount	The amount of the item in the deposit.
Suspect Reason	Reason why the item was sent to deposit review.
Reviewer Edit	Indicates what MICR field the reviewer edited or if the item was rejected for invalid amount.
% of Items Accepted	The percentage of reviewed items that were accepted compared to all items for that account.
% of Items Rejected	The percentage of reviewed items that were rejected compared to all items for that account.

Field	Description
Scanned Aux On-Us	The aux on-us MICR value captured at the time of scanning.
Scanned EPC	The EPC MICR value captured at the time of scanning.
Scanned R/T	The R/T MICR value captured at the time of scanning.
Scanned Bank On-Us	The bank on-us MICR value captured at the time of scanning.
Reviewer Aux On-Us	The aux on-us MICR value that the reviewer may have keyed.
Reviewer EPC	The EPC MICR value that the reviewer may have keyed.
Reviewer R/T	The R/T MICR value that the reviewer may have keyed.
Reviewer Bank On-Us	The bank on-us MICR value that the reviewer may have keyed.

Below is an example of the MICR and Amount Change by Bank report.

PDF View/Print

Top-Level CSV Download

Report Detail: MCR and Amount Change By Bank														
Organization					Number of Changed Deposits					Total Amount of Items with MICR Changes				
<input type="checkbox"/> Bank 1					17					27				

Report Detail: MCR and Amount Change By Customer

Download

Organization					Number of Changed Deposits					Total Amount of Items with MICR Changes				
<input type="checkbox"/> Customer 1					8					9				

Report Detail: MICR and Amount Change By Account

Download

Account #	Received Date	Reviewer Name	Deposit ID	Item Count	Ratio	Item ID	Item Amount	Suspense Reason	Reviewer Edit	% of Items Accepted	% of Items Rejected	Scanned Aux On-us	Scanned EPC	Scanned R/T	Scanned Bank On-us	Reviewer Aux On-us	Reviewer EPC	Reviewer R/T	Reviewer Bank On-us
1234579	5/1/2011 1:00 AM	Reviewer1	281367	77	0.18	3860407	\$25.25	Scanned or Edited Aux On-Us	Reviewer Edited	17	0	005940		220000048	8990700175	5948			
1234579	5/1/2011 1:00 AM	Reviewer1	281367	77	0.18	3860406	\$37.23	RT Check Dgt	Reviewer Edited	17	0	19373		043000090	22724480				*30000096
225488	5/1/2011 4:29 AM	Reviewer2	251830	26	0.15	3599119	\$4999.99	No scanned MICR Line Found	Reviewer Edited	15	5								*30000098 1254687
2256779	5/1/2011 12:13 PM	Reviewer1	232103	54	0.17	3801057	\$357.23	Bank on-us	Reviewer Edited	15	5	10995		111100008	1241130				1243135
2256781	5/1/2011 4:15 PM	Reviewer2	277931	2	0.18	3973475	\$1127.25	Initial Entered Item Amount Changed	Reviewer Rejected	0	20	594		220000496	8990032456				
Results: 1 - 5 of 9										Next		Records Per Page * 5				Update			

Report Detail: MICR and Amount Change By Customer

Download

Organization					Number of Changed Deposits					Total Amount of Items with MICR Changes				
<input type="checkbox"/> Customer 2					9					18				

Results: 1 - 2 of 2

Download Options

The MICR and Amount Change by Bank Report download options include:

- **PDF View/Print:** This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.
- **Top-Level CSV Download:** This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.

Note: Each child report has its own download option to download a CSV file but not a PDF option.

For a summary of the download options for all reports, see *Report Download Options*.

Rejected Deposits Report

The Rejected Deposits Report provides an audit trail for all items that were rejected in Deposit Review by a particular Deposit Review Agent, including the rejection reason and any comments entered by the agent.

From the top-level report, you can expand each row to see the Item Details Report, which includes details about items in a deposit.

Note: This is a standard report that is there by default when the application is installed or upgraded.

Report Contents on Screen

The table below contains report contents for the Rejected Deposits report.

Field	Description
Deposit #	The ID number of the deposit that was assigned at the client.
Bank Name	The name of the bank organization with which the customer is affiliated.
Customer Name	The name of the customer to which the deposit was submitted.
DR Agent Name	The username of the Deposit Review agent.
Account Number	The account number to which the deposits were made.
Received TS	The date and time the time stamp was received.
Deposit Amount	The total amount of the deposit.
Item Count	The total number of items in a deposit.
Reject TS	The date and time the time stamp was rejected.
Reject Reasons	The reason the deposit was rejected.
DR Agent Comments	Comments made by the Deposit Review agent.

The table below contains report contents for the Item Details report.

Field	Description
Item #	The number of the item as assigned at the client. You can see the system-assigned ID number in the status bar in the bottom on the screen by holding your mouse over the Item ID # in the report. Note that in the PDF version of this report, you cannot see the item ID.
Item Amount	The amount of the item in the deposit.
DR Agent Comments	Comments made by the Deposit Review agent.

Below is an example of the Rejected Deposits report.

										Expanded CSV Download	PDF View/Print
Report Detail: Rejected Deposits											
Deposit #	Bank Name	Customer Name	DR Agent Name	Account Number	Received TS	Deposit Amount	Item Count	Reject TS	Reject Reason	Comments	
22458	Bank 1	Customer 1	Reviewer1	14585795	5/1/2011 5:02 AM	\$150.12	5	5/1/2011 5:04	Per Request	Customer Reques	
Report Detail: ItemDetails										Download	
Item #	Item Amount						DR Agent Comments				
1277789	\$100.00						Duplicate of item 1271244				
1277790	\$25.00										
1277792	\$13.00										
1277793	\$12.12										
Results: 1 - 1 of 1								Records Per Page * 20		Update	
22459	Bank 1	Customer 1	Reviewer1	14585795	5/1/2011 7:02 AM	\$207.27	7	5/1/2011 7:04	Suspected Fraud	Too many rejects	
22467	Bank 1	Customer 1	Reviewer1	14585795	5/1/2011 8:24 AM	\$1901.87	100	5/1/2011 8:34	All Items Rejected		
22469	Bank 1	Customer 1	Reviewer1	21545489	5/1/2011 6:06 AM	\$30124.97	205	5/1/2011 6:10	Other	Bad images	
22501	Bank 1	Customer 1	Reviewer1	21545489	5/1/2011 9:22 AM	\$78.19	5	5/1/2011 9:24	Other	No endorsements	
22588	Bank 1	Customer 2	Reviewer1	24815879	5/1/2011 11:01 AM	\$29832.78	150	5/1/2011 11:10	Wrong Account		
22601	Bank 1	Customer 2	Reviewer1	25777898	5/1/2011 1:02 PM	\$278.82	13	5/1/2011 1:04	All Items Rejected		
22602	Bank 1	Customer 2	Reviewer1	27789549	5/1/2011 2:22 PM	\$12357.02	250	5/1/2011 2:34	Suspected Duplicate		
22607	Bank 1	Customer 2	Reviewer1	99987532	5/1/2011 5:02 AM	\$ 5.12	2	5/1/2011 5:04	All Items Rejected		
Results: 1 - 9 of 9											

Download Options

The Rejected Deposit Report download options include:

- PDF View/Print: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.
- Top-Level CSV Download: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.

Note: Each child report has its own download option to download a CSV file but not a PDF option.

For a summary of the download options for all reports, see *Report Download Options*.

Consumer Transactions Summary Report

The Consumer Transactions Summary Report provides a summary of all consumer deposit activity for a given time period as received through the available consumer channels. This report includes the number and amount of deposits received, reviewed, and rejected, and the number and amount of items rejected.

There is one row for consumer client, one row for mobile client, and one row for a total of the two channels.

Note: This is an optional report that is available to a bank by special request and requires an additional deployment activity as part of an upgrade or other maintenance window.

Report Contents on Screen

The table below contains report contents for the Consumer Transactions Summary report.

Field	Description
Deposits Received	The number of deposits received for consumer client and mobile client.
Deposit Amount Received	The amount of bundles received for consumer client and mobile client, and the total amount of bundles received for both consumer client and mobile client.
Deposits Reviewed	The number of deposits reviewed for consumer client and mobile client.
Deposit Amount Reviewed	The amount of bundles reviewed for consumer client and mobile client.
Deposits Rejected	The number of deposits rejected for consumer client and mobile client.
Deposit Amount Rejected	The amount of bundles rejected for consumer client and mobile client.
Items Rejected	The number of items rejected from accepted bundles for consumer client and mobile client.
Item Amount Rejected	The total amount of items rejected from accepted bundles for consumer client and mobile client.

Below is an example of the Consumer Transactions Summary report.

Consumer Transaction Summary								PDF View/Print
Report Detail:								Top-Level CSV Download
	Deposits Received	Deposit Amount Received	Deposits Reviewed	Deposit Amount Reviewed	Deposits Rejected	Deposit Amount Rejected	Items Rejected	Item Amount Rejected
PC Capture	50	\$20,000.00	15	\$500.00	2	\$10.00	5	\$25.00
Mobile Capture	150	\$10,000.00	30	\$750.00	5	\$100.00	N/A	N/A
Total	200	\$30,000.00	45	\$1,250.00	7	\$110.00	5	\$25.00
Results: 1 - 2 of 2								

Download Options

The available download options for the Consumer Transactions Summary Report include the following:

- PDF View/Print: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.
- Top-Level CSV Download: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.

For a summary of the download options for all reports, see *Report Download Options*.

Reject Reasons Report

The Reject Reasons Report provides a summary of the number and amount of items rejected for various reasons that were received through the available channels.

Note: This is an optional report that is available to a bank by special request and requires an additional deployment activity as part of an upgrade or other maintenance window.

Report Contents on Screen

The table below contains report contents for the Reject Reasons report.

Field	Description
Reject Reason	The rejection reason selected by the deposit review agent.
Items Rejected	The number of rejected items for the selected bank or customer.
Amount Rejected	The amount of the rejected items for the selected bank or customer.

Below is an example of the Reject Reasons report.

Report Detail: Reject Reasons			PDF View/Print Top-Level CSV Download
Reject Reason	Items Rejected	Amount Rejected	
Duplicate Check	15	\$35.15	
Encoded Amount Error	0	\$0.00	
Incomplete Image	1	\$1.23	
Incorrect Amount (Adjusted)	26	\$125.12	
No Bank On Us Value Found	5	\$5.15	
No Signature	0	\$0.00	
Not Payable	39	\$1,235.15	
Other	100	\$5,001.15	
Stale Date	0	\$0.00	
User Error	7	\$15.55	
Deposit - Other	4	\$14.68	
Deposit - Per Customer Request	0	\$0.00	
Deposit - Suspected Duplicate Deposit	24	\$1090.45	
Deposit - Suspected Fraud	103	\$12500.15	
Deposit - Will Not Accept Any Items	4	\$16.01	
Deposit - Wrong Customer/Account	41	\$106.33	
Results: 1 - 16 of 16			

Download Options

The available download options for the Reject Reasons Report include the following:

- PDF View/Print: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.
- Top-Level CSV Download: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.

For a summary of the download options for all reports, see *Report Download Options*.

Rejection Detail Report

The Rejection Detail Report provides details about each item that was rejected after being submitted through the available channels, including the capture source, received date, reject reason, reviewer comments, and amount.

Note: This is an optional report that is available to a bank by special request and requires an additional deployment activity as part of an upgrade or other maintenance window.

Report Contents on Screen

The table below contains report contents for the Rejection Detail report.

Field	Description
Deposit ID	The ID number of the deposit.
Item ID	The ID of the item for which MICR was edited.
Capture Source	The type of capture (Web/Thick Client, Mobile, Consumer).
Received Date	The date that the Capture Gateway received the deposit from the Web Client.
Reject Reason	The rejection reason selected by the deposit review agent.
Review Comments	The comments entered by the DR agent.
"Other" Reason	Additional text is required if the reject reason is other.
Amount	The amount of the item rejected.

Below is an example of the Rejection Detail report.

Report Detail: Duplicate Details Report								PDF View/Print
Deposit Number	Item ID	Capture Source	Received Date	Reject Reason	Deposit Comments	"Other" Reason	Amount	Top-Level CSV Download
14244	45871	PC	04/08/2011 10:31 AM	Duplicate Check	Duplicate of item 45865		\$10.00	
14222	45150	Mobile	04/08/2011 10:54 PM	Other	Return Item	Return items cannot be deposited	\$100.00	
14732	47154	Consumer	04/08/2011 03:31 PM	No Signature			\$110.00	
14811	4823	Consumer	04/0/2011 03:40 PM	Other		Legal and Courtesy Amount Mismatch	\$51.51	
Results: 1 - 2 of 2								

Download Options

The available download options for the Rejection Detail Report include the following:

- PDF View/Print: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.

- **Top-Level CSV Download:** This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.

For a summary of the download options for all reports, see *Report Download Options*.

Customer Info Report

The Customer Info Report includes a listing of all customer organizations belonging to a bank organization. This report may be helpful during audits and to make it easier to manage client communications.

Note: This is a standard report that is there by default when the application is installed or upgraded.

Report Contents on Screen

The table below contains report contents for the Customer Info report.

Field	Description
Custom Data 1	The first customer-level free-form data field that provides additional customer management information.
Bank Name	The name of the BOFD or Correspondent Bank for which the report was generated.
Customer Name	The name of the customer that belongs to the bank organization.
Status	Active or Inactive.
Primary Contact Name	First and last name of the primary contact.
Primary Contact Email	Email address of the primary contact.
Primary Contact Phone	Phone number of the primary contact.
Custom Data 2	The second customer-level free-form data field that provides additional customer management information.
Custom Data 3	The third customer-level free-form data field that provides additional customer management information.

Below is an example of the Customer Info report.

Report Detail: Customer Info Report								PDF View/Print
Custom Data1	Bank Name	Customer Name	Status	Primary Contact Name	Primary Contact Email	Primary Contact Phone	Custom Data2	Custom Data3
Low risk	Test Bank	ABC Mortgage	ACTIVE	mandy test	mandy.williams@fundtech.com		DCC TS230	Billing cycle 2
Low risk	Test Bank	Bywater Industries	ACTIVE	Mandy test	mandy@test.com		Panini VX 75	Billing cycle 1
Low risk	Test Bank	First Am Title	ACTIVE	mandy test	mandy.williams@fundtech.com		DCC TS240	Billing cycle 1
Low risk	Test Bank	Penfold Mgmt	ACTIVE	mandy test	mandy.williams@fundtech.com		DCC CX30	Billing cycle 2
Medium risk	Test Bank	Neighborhood Mgmt	ACTIVE	mandy test	mandy.williams@fundtech.com		DCC CX30	Billing cycle 2
Medium risk	Test Bank	Zeta Alpha Properties	ACTIVE	mandy test	mandy.williams@fundtech.com			
	Test Bank	Property Managers of America	ACTIVE	mandy test	mandy.williams@fundtech.com			
	Test Bank	Williamson Group	ACTIVE	mandy test	mandy.williams@fundtech.com			
Results: 1 - 0 of 0								

Download Options

The available download options for the Customer Info Report include the following:

- **PDF View/Print:** This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.

- **Top-Level CSV Download:** This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.

For a summary of the download options for all reports, see *Report Download Options*.

Scrutiny Rule Report

The Scrutiny Rule Report includes a listing of scrutiny rules configured in the system. This report may be helpful during audits and make client setups and configuration changes easier.

Note: This is a standard report that is there by default when the application is installed or upgraded.

Report Contents on Screen

The table below contains report contents for the Scrutiny Rule report.

Field	Description
Rule	The name of the rule this deposit or item triggered.
Application Type	The type of application for which the rule is configured. This can be Remote or Mobile.
Entity Type	The type of entity for (BOFD, Correspondent Bank, Customer, or Account) which the rule is configured.
Entity Name	The name of the entity for which the rule is configured — either organization name or concatenated account name-number.
Condition	The condition for the rule.
Start Value	The start value of the rule.
End Value	The end value of the rule.
Action	The action specified in the scrutiny rule. <ul style="list-style-type: none"> • Reject • Set Flag • Report Only • Don't Accept

Below is an example of the Scrutiny Rule report.

Report Detail: Scrutiny Rule Report							PDF View/Print
Rule	Application Type	Entity Type	Entity Name	Condition	Start Value	End Value	Top-Level CSV Download
Account Number	MOBILECLIENT	BOFD	DNow	Is New			Set Flag
Account Number	MOBILECLIENT	Customer	ABC Services	Is New			Set Flag
Account Number	REMOTE	Customer	ABC Services	Is New			Set Flag
Bank On-Us	REMOTE	Customer	Cadence Mobile	Is Empty			Set Flag
Bank On-Us	REMOTE	Customer	Confirmation Mobile	Is Empty			Set Flag
Bank On-Us	REMOTE	Account	ABC Services - Operating - *****7890	Is Empty			Set Flag
Daily Number of Items	REMOTE	Customer	Bobs Printing	Is Greater Than or Equal to	10		Do not Accept

Download Options

The available download options for the Scrutiny Rule Report include the following:

- PDF View/Print: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.
- Top-Level CSV Download: This download will contain ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.

For a summary of the download options for all reports, see *Report Download Options*.

Deposit by Account Report

The Deposit by Account report shows information about deposits made to a particular account. You can only access this report as a child report (by drilling down from a parent report).

Note: This is a standard report that is there by default when the application is installed or upgraded.

Report Contents on Screen

The table below contains report contents for the Deposit by Account report.

Field	Description
Deposit #	The ID number of the deposit.
Status	The status of the deposit. This can be Completed or Rejected.
Total Accepted Items	The total number of accepted items making up the deposit.
Debit Items	The total number of debit items making up the deposit.
Deposit Amount	The total dollar amount of the deposit.
Adjusted Total	The total dollar amount of the deposit after adjustments.
Deposit Received Time	The date and time at which the deposit was submitted, based on your PC's local time setting.

Below is an example of the Deposit by Account report.

Report Detail: Deposit By Account						Download
Deposit #	Status	Total Accepted Items	Debit Items	Deposit Amount	Adjusted Total	Deposit Received Time
372978	Completed	3	2	\$200.00	\$200.00	02/21/2019 03:28 pm
372977	Completed	2	1	\$100.00	\$100.00	02/21/2019 03:26 pm
372927	Rejected	0	1	\$0.00	\$0.00	02/21/2019 01:38 pm
372913	Rejected	0	1	\$0.00	\$0.00	02/21/2019 01:01 pm
372912	Completed	4	2	\$400.00	\$400.00	02/21/2019 01:00 pm
372911	Completed	3	1	\$120.00	\$120.00	02/21/2019 01:00 pm
372897	Rejected	0	1	\$0.00	\$0.00	02/21/2019 12:33 pm
371737	Completed	2	1	\$100.00	\$100.00	02/21/2019 01:03 pm
Results: 1 - 8 of 8				Records Per Page * 20		Update

Download Options

The only download option available for the Deposit by Account Report is the following:

- Download: This option generates a CSV file that contains ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.

For a summary of the download options for all reports, see *Report Download Options*.

Deposit Detail Child Report

The Deposit Detail report contains details about a particular deposit. You can only access this report as a child report (by drilling down from a parent report).

Report Contents on Screen

The table below contains report contents for the Deposit Detail Child report.

Field	Description
Item #	The ID number of the item.
Item Type	The type of item - Debit, Credit, Debit Adjustment, or Credit Adjustment.
Item Status	The status of the item. This can be Processing, OK, or Rejected.
Aux On-Us	The aux on-us number from the item's MICR line, if available.
EPC	The EPC number from the item's MICR line, if available.
Route/Transit	The route/transit number from the item's MICR line, if available.
Bank On-Us	The bank on-us number from the item's MICR line, if available.
Amount	The amount of the item.
Adjustments	The amount of any adjustment made to the item. For example, if a debit item is deposited for \$100 and an adjustment for \$50 is made, then this field would show -\$50.00.

Below is an example of Deposit Detail Child report.

Report Detail: Deposit Detail							Download	Download Images
Item #	Item Type	Item Status	Aux On-Us	EPC	R/T	Bank On-Us	Amount	Adjustment
10	CREDIT	OK			124000054	5866846	\$1,999.98	+\$0.00
8	DEBIT	Rejected			021101108	1010017308917/0473	\$999.99	-\$999.99
9	DEBIT	OK			124000054	021 31550 2/2077	\$999.99	+\$0.00
11	DEBIT ADJUSTMENT	OK			124000054	5866846/	\$999.99	
Results: 1 - 4 of 4							Records Per Page * 20	<input type="button" value="Update"/>

Download Options

The following download options are available for the Deposit Detail Report:

- Download: This option generates a CSV file that contains ONLY the information for the parent report (as shown in the figure above), NOT any information for the child reports.
- Download Images: This option generates a PDF file that contains all the images in the deposit. For more information about this file, see *Downloading Images*.

For a summary of the download options for all reports, see *Report Download Options*.

Custom Field & Payment Data

The Custom Field & Payment Data report contains information about any custom fields and payment data captured on an item level and deposit level as part of the deposit. The contents of the report vary depending on the fields the service organization has configured for the customer.

Note: Item-level fields are available under the debit item when you drill down while deposit-level fields are available under the credit item.

Report Contents on Screen

The table below contains report contents for the Custom Field & Payment Data report.

Field	Description
Field Name	The label assigned to the field when it was configured.
Field Value	The value entered by the person making the deposit.
Value Type	This can be either Custom Data or Payment Data, depending on the type of data captured.

Below is an example of the Custom Field & Payment Data report.

Report Detail: Custom Field and Payment Data			Download
Field Name	Field Value	Value Type	
CURRENT DUE	125	Custom Data	
CURRENT DUE	150	Custom Data	
Results: 1 - 2 of 2		Records Per Page *	20

Download Options

The Custom Field and Payment Data Report does not have any child reports. As such, the only download option is the following:

- Download: This option generates a CSV file that contains only the information shown on the screen.

Note: These fields are also included in the Expanded CSV download option as part of the Deposit by Customer report.

For a summary of the download options for all reports, see *Report Download Options*.

Sort Order of Reports

As a general rule, data in reports appears in the order it was inserted into the database. There is no sorting performed by the reporting application. The following table describes the exceptions to this rule for each report and output format:

Type of Report	On Screen	PDF View/Print	Expanded Format	Download Images PDF
Deposit Report by Organization	Sorted by organization name, in ascending order.	Sorted by organization name, in ascending order.	Sorted by organization name, in ascending order.	Not applicable
Deposit Report by Bank*	Sorted by organization name, in ascending order.	Sorted by organization name, in ascending order.	Sorted by organization name, in ascending order.	Not applicable
Deposit Report by Account Group	Sorted by account name, in ascending order.	Sorted by account name, in ascending order.	Sorted by account name, in ascending order.	Not applicable
Deposit Report by Customer	Sorted by account name, in ascending order.	Sorted by account name, in ascending order.	Sorted by account name, in ascending order.	Not applicable

Type of Report	On Screen	PDF View/Print	Expanded Format	Download Images PDF
Deposit Status Report	Sorted by bundle ID, in descending order.	Sorted by bundle ID, in descending order.	Sorted by bundle ID, in descending order.	Not applicable
Customer Deposit Status Report	Sorted by bundle ID, in descending order.	Sorted by bundle ID, in descending order.	Sorted by bundle ID, in descending order.	Not applicable
Item Research Report	<p>Items are sorted by item type in the following order:</p> <ul style="list-style-type: none"> 1 - CREDIT 2 - CREDIT ADJUSTMENT 3 - DEPOSIT SLIP 4 - DEBIT 5 - DEBIT ADJUSTMENT <p>Items are sorted second by item ID, in ascending order:</p> <ul style="list-style-type: none"> 1 2 3, etc. 	<p>Items are sorted by item type in the following order:</p> <ul style="list-style-type: none"> 1 - CREDIT 2 - CREDIT ADJUSTMENT 3 - DEPOSIT SLIP 4 - DEBIT 5 - DEBIT ADJUSTMENT <p>Items are sorted second by item ID, in ascending order:</p> <ul style="list-style-type: none"> 1 2 3, etc. 	<p>This report is grouped by deposit.</p> <p>Items are sorted first by item type, in the following order:</p> <ul style="list-style-type: none"> 1 - CREDIT 2 - CREDIT ADJUSTMENT 3 - DEPOSIT SLIP 4 - DEBIT 5 - DEBIT ADJUSTMENT <p>Items are sorted second by item ID, in ascending order:</p> <ul style="list-style-type: none"> 1 2 3, etc. 	<p>Items are first sorted by item ID, in ascending order:</p> <ul style="list-style-type: none"> 1 2 3, etc. <p>Items are sorted second by type of image:</p> <ul style="list-style-type: none"> 1 - Front 2 - Back 3 - Front stamped 4 - Back stamped
License Management Report	Sorted by organization name, in ascending order.	Sorted by organization name, in ascending order.	Not applicable	Not applicable
Audit and Billing Report	Sorted by log ID, in descending order.	Sorted by log ID, in descending order.	Not applicable	Not applicable
Deposit Report by Account	Sorted by deposit number, in descending order.	Sorted by deposit number, in descending order. (This report has no PDF link—however; the info is included in detailed PDFs generated for a parent report.)	Sorted by deposit number, in descending order.	Not applicable
Deposit Detail Report	<p>Items are sorted first by item type in the following order:</p> <ul style="list-style-type: none"> 1 - CREDIT 2 - CREDIT ADJUSTMENT 	<p>This report is grouped by deposit.</p> <p>Items are sorted first by item type in the following order:</p>	<p>This report is grouped by deposit.</p> <p>Items are sorted first by item type in the following order:</p>	<p>Items are first sorted by item ID, in ascending order:</p> <ul style="list-style-type: none"> 1 2

Type of Report	On Screen	PDF View/Print	Expanded Format	Download Images PDF
	3 - DEPOSIT SLIP 4 - DEBIT 5 - DEBIT ADJUSTMENT Sorted second by item ID, in ascending order: 1 2 3, etc.	1 - CREDIT 2 - CREDIT ADJUSTMENT 3 - DEPOSIT SLIP 4 - DEBIT 5 - DEBIT ADJUSTMENT Items are sorted second by item ID, in ascending order: 1 2 3, etc. (This report has no PDF link—however, the info is included in detailed PDFs generated for a parent report.) Note: Since the item ID number is not included in this report, you may not be able to tell that the items are sorted.	1 - CREDIT 2 - CREDIT ADJUSTMENT 3 - DEPOSIT SLIP 4 - DEBIT 5 - DEBIT ADJUSTMENT Items are sorted second by item ID, in ascending order: 1 2 3, etc.	3, etc. Items are sorted second by type of image: 1 - Front 2 - Back 3 - Front stamped 4 - Back stamped
Custom Field and Payment Data Report	Sorted by the following: 1 - Row number 2 - Type of field (custom data or payment data) 3 - Custom field ID	Sorted by the following: 1 - Row number 2 - Type of field (custom data or payment data) 3 - Custom field ID (This report has no PDF link—however, the info is included in detailed PDFs generated for a parent report.)	Sorted by the following: 1 - Row number 2 - Type of field (custom data or payment data) 3 - Custom field ID	Not applicable

Generating Reports

To generate a report, you must specify the type of report you want to create, and then provide criteria that will determine the contents of the report. Once you generate a report, you can expand the results to access more detailed reports.

To view the Deposit Report by Account or the Deposit Detail Report, you must generate a Deposit Report by Customer or User Deposit Status report and then drill down to the desired account or deposit. See the following for more information about generating reports:

- Deposit Status
- Search Criteria
- Report Download Options
- Downloading a Report as a CSV File
- Expanded CSV Report File Layout
- Viewing or Printing a Report as a PDF File
- Downloading Images

Deposit Status


The table below contains information about deposit statuses.

Status	Description
Assigned	The deposit is assigned to a particular reviewer in Deposit Review.
Batch File Error	The Extractor was unable to package the deposit to send to the Decision Gateway. Contact the System Administrator to take action on the deposit.
Batch File Transfer Failed	The Extractor did not successfully transfer the deposit to the Decision Gateway. The Extractor will finish extracting any more deposits it has to process and will then attempt to re-transmit the deposit again. As long as the deposit moves out of this status in a timely manner, no action is needed.
Batch Prep	The Extractor is packaging the deposit into the batch and image zip files.
DR - Complete	The review of the deposit in Deposit Review is complete, and the deposit was accepted. The deposit is ready to be picked up by the Extractor for processing.
DR – Validation Failed	A deposit review agent has attempted to retrieve the deposit for review, but when the system checked to ensure that there were debit items associated with the deposit, there were none found. Contact the System Administrator to take action on the deposit.
Failed System Validation	Failed System Validation - The Extractor failed during the server-side duplicate checking processing. The Extractor will finish processing any more deposits it has to process and will then attempt to re-validate the deposit again.
In Queue	The deposit has successfully been inserted into the database and is waiting to be assigned for review in Deposit Review.
Open	The deposit is being reviewed in Deposit Review.
Receiving	The deposit is being received by Capture Gateway.
Assigned to 2 nd Reviewer	A Deposit Review Agent has reviewed the deposit and referred it to another reviewer. The deposit needs to be reviewed by another review agent.

Status	Description
Deposit Rejected in DR	The deposit was rejected by a reviewer in Deposit Review. Follow your bank's deposit correction procedures to notify the customer of the rejected deposit.
Sending	The deposit is being transferred to the Decision Gateway.
Sent	The Extractor successfully transferred the deposit to the Decision Gateway.
Review Manually Suspended	The deposit was suspended for later review in Deposit Review.
Unknown	The deposit has just arrived at the CG. All incoming deposits initially have a status of unknown. As long as the deposit moves out of this status in a timely manner, no action is needed.
Validating	The deposit is being validated at the Extractor.
Waiting	The deposit is waiting to be processed by the Extractor.

Search Criteria

The table below contains information about the search criteria available for each type of report.

Field	Description
Select Start Date & Time	Enter the beginning date and time for which report data should be generated. Enter the date and time manually or click the calendar icon. The default entry is the current date at 12:01 a.m., based on your PC's local time setting.
Select End Date & Time	Enter the ending date and time for which report data should be generated. Enter the date and time manually or click the calendar icon. The default entry is the current date/time, based on your PC's local time setting.
Calendar Icon 	When you click this icon, a calendar appears. Select the desired month and year, and click on the desired date. The calendar closes and the selected date plus the current time appear in the field.
Time Zone	Select the appropriate time zone from the drop-down list.
Selected Users	Select the user whose reports you want to view.
Records Per Page	Enter the number of results you want to view in one page.
Organization List	Select the organization for which you want to generate the report. Click the [+] next to an organization type to expand the list.
Reviewer Name	The name of the Deposit Review agent reviewing the deposit.
Risk Threshold %	Enter a risk threshold percentage between 1% -100%. Any account that exceeds the threshold entered will be displayed.
Account Group	Select the account group for which you want to generate the report.
Account	Select the account number for which you want to generate the report.

Field	Description
Status	Received, Processing, Completed, or Rejected.
Status	Select the status of the deposit or item for which you are generating a report. For a list and descriptions of the available statuses, see the table above.
From Deposit Number	Enter the beginning deposit number in a range of deposit numbers included in the search. For example, to search for deposit numbers 12-25, enter 12 here.
To Deposit Number	Enter the ending deposit number in a range of deposit numbers included in the search. For example, to search for deposit numbers 12-25, enter 25 here.
From Item Number	Enter the beginning item number in a range of item numbers included in the search. For example, to search for item numbers 12-25, enter 12 here.
To Item Number	Enter the ending item number in a range of item numbers included in the search. For example, to search for item numbers 12-25, enter 25 here.
Route/Transit Number	Enter the Route/Transit number of the item, or a partial Route/Transit number. All items with Route/ Transit numbers that include the numbers you provide here will be returned in the search results.
Bank On-Us	Enter the Bank On-Us number of the item, or a partial Bank On-Us number. All items with Bank On-Us numbers that include the numbers you provide here will be returned in the search results.
Aux On-Us	Enter the Aux On-Us number of the item, or a partial Aux On-Us number. All items with Aux On-Us numbers that include the numbers you provide here will be returned in the search results.
From Item Amount	Enter the beginning item amount in a range of amounts included in the search. For example, to search for items with amounts between \$500 and \$1000, enter 500 here.
To Item Amount	Enter the ending item amount in a range of amounts included in the search. For example, to search for items with amounts between \$500 and \$1000, enter 1000 here.
Event Type	<p>Select the event type:</p> <ul style="list-style-type: none"> • ALL: Includes both audit and billing type events • AUDIT: Includes all audit events logged for the selected organization • BILLING: Includes al billing events logged for the selected organization
Major Event	<p>Select the major event.</p> <p>The available list of events is determined by the types of events that have occurred in the system.</p>
Minor Event	<p>Select the minor event.</p> <p>The available list of events is determined by the types of events that have occurred in the system.</p>

Field	Description
Selected Users	<p>Specify the user name of the user who initiated the event.</p> <p>When you click this icon, a user search dialog box appears. You can search on user name, first name, last name, or customer. Enter any portion of the name and click Search.</p> <p>A list of users matching the criteria you specified appears. Select the user you want to use to generate the report, then click OK. The report will include all events initiated by the user.</p>
Clear Selected Users	<p>Click this button to clear the user in the Selected User field.</p> <p>You may want to do this if you want to search on events for all users.</p>
Submit	Click Submit to submit the search criteria and generate the report.

The table below shows which reports use the search criteria defined in the table above.

Note: In the Audit and Billing Report, if no organization is selected the report is generated for ALL organizations.

Reports	Field																											
	Select Start Date & Time	Select End Date & Time	Calendar Icons	Time Zone	Selected Users	Records Per Page	Organization List	Reviewer Name	Risk Threshold %	Account Group	Account	Status	Status	From Deposit Number	To Deposit Number	From Item Number	To Item Number	Route/Transit Number	Bank On-Ups	Aux On-Ups	From Item Amount	To Item Amount	Event Type	Major Event	Minor Event	Selected User	Clear Selected User	Submit
Deposit by Organization	X	X	X	X		X																						X
Deposit by Bank	X	X	X	X		X	X																					X
Deposit by Account	X	X				X					X																	X
Deposit by Account Group	X	X	X	X		X																						
Deposit by Customer	X	X		X		X	X																					X
User Deposit Status																												
Deposit Status	X	X	X	X		X	X						X															X
Customer Deposit Status	X	X		X		X	X					X																
Item Research	X	X	X	X		X	X							X	X	X	X	X	X	X	X	X						X
License Management						X																						X

Reports	Field																											
	Select Start Date & Time	Select End Date & Time	Calendar Icons	Time Zone	Selected Users	Records Per Page	Organization List	Reviewer Name	Risk Threshold %	Account Group	Account	Status	Status	From Deposit Number	To Deposit Number	From Item Number	To Item Number	Route/Transit Number	Bank On-Ups	Aux On-Ups	From Item Amount	To Item Amount	Event Type	Major Event	Minor Event	Selected User	Clear Selected User	Submit
Audit and Billing	X	X	X	X	X	X	X																X	X	X	X	X	X
User Profile				X		X	X																					X
Login Attempts	X	X	X	X		X	X																					X
Violation Log	X	X	X	X		X	X																					X
System Config Change	X	X	X	X		X																						X
User Change Report	X	X	X	X		X	X																					X
Expanded License Mgmt				X		X	X																					
Trans & DR Billing	X	X	X	X		X	X																					X
New Setups	X	X	X	X		X	X																					X
Deposit Summary Report	X	X	X	X		X	X																					X

Reports	Field																										
	Select Start Date & Time	Select End Date & Time	Calendar Icons	Time Zone	Selected Users	Records Per Page	Organization List	Reviewer Name	Risk Threshold %	Account Group	Account	Status	Status	From Deposit Number	To Deposit Number	From Item Number	To Item Number	Route/Transit Number	Bank On-Ups	Aux On-Ups	From Item Amount	To Item Amount	Event Type	Major Event	Minor Event	Selected User	Clear Selected User
Deposit Detail Report				X		X																					X
DR High Risk Deposits Report				X		X	X																				X
DR High Risk Items Report				X		X	X																				X
Deposit Amount Exception	X	X	X	X		X	X																				X
Deposit Volume Exception	X	X	X	X		X	X																				X
MICR Audit Reports	X	X	X	X		X																					X
Security Profile Reports						X																					X
Deposit Threshold by Bank	X	X	X	X		X	X		X																		X
Duplicate Detection by Bank	X	X	X	X		X	X		X																		X

Reports	Field																											
	Select Start Date & Time	Select End Date & Time	Calendar Icons	Time Zone	Selected Users	Records Per Page	Organization List	Reviewer Name	Risk Threshold %	Account Group	Account	Status	Status	From Deposit Number	To Deposit Number	From Item Number	To Item Number	Route/Transit Number	Bank On-Ups	Aux On-Ups	From Item Amount	To Item Amount	Event Type	Major Event	Minor Event	Selected User	Clear Selected User	Submit
Item Threshold by Bank	X	X	X	X		X	X		X																			X
Daily Over Amount Limit Report by Customer	X	X	X	X		X	X																					X
Daily Over Amount Limit Report by Account	X	X	X	X		X	X																					X
Daily Over Item Limit Report by Customer	X	X	X	X		X	X																					X
Daily Over Item Limit Report by Account	X	X	X	X		X	X																					X
Over Limit Frequency	X	X	X	X		X	X																					X
MICR and Amount Change by Bank	X	X	X	X		X	X	X	X																			X
Rejected Deposits	X	X	X	X		X	X	X	X																			X

Reports	Field																										
	Select Start Date & Time	Select End Date & Time	Calendar Icons	Time Zone	Selected Users	Records Per Page	Organization List	Reviewer Name	Risk Threshold %	Account Group	Account	Status	Status	From Deposit Number	To Deposit Number	From Item Number	To Item Number	Route/Transit Number	Bank On-Ups	Aux On-Ups	From Item Amount	To Item Amount	Event Type	Major Event	Minor Event	Selected User	Clear Selected User
Consumer Transaction Summary	X	X	X	X		X	X																				X
Reject Reasons	X	X	X	X		X	X																				X
Rejection Details	X	X	X	X		X	X																				X
Customer Info				X		X																					X
Scrutiny Rules						X																					X

Report Download Options

The following table summarizes the download options available for each report. For details about what each downloaded file includes, see the Report Contents description for each report.

Type of Report	Expanded CSV Download*	PDF View/Print	Top-Level CSV Download**	Download**	Download Images
Deposit Report by Organization		X (summary)	X		
Deposit Report by Bank		X (summary)	X	X	
Deposit Report by Account Group	X	X (detailed)	X	X	
Deposit Report by Customer	X	X (detailed)	X	X	
Deposit Report by Account				X	
Deposit Detail Child Report				X	X
Custom Field and Payment Data Report				X	
Deposit Status Report		X (summary)	X		
Customer Deposit Status Report		X (summary)	X		
Item Research Report	X	X (detailed)	X		X
License Management Report		X (summary)	X		
Audit and Billing Report		X (summary)	X		
User Profile Report		X (summary)	X	X	
Login Attempts Report		X (summary)	X		
Violation Log Report		X (summary)	X		
System Config Change Report		X (summary)	X	X	
User Change Report		X (summary)	X	X	
Expanded License Mgmt Report		X (summary)	X	X	
Trans & DR Billing Report		X (summary)	X	X	

Type of Report	Expanded CSV Download*	PDF View/Print	Top-Level CSV Download**	Download**	Download Images
New Setups Report		X (summary)	X		
Deposit Summary Report		X (summary)	X		
Deposit Detail Report		X (summary)	X		
DR High Risk Deposits Report		X (summary)	X		
DR High Risk Items Report		X (summary)	X		
Deposit Amount Exception Report		X (summary)	X	X	
Deposit Volume Exception Report		X (summary)	X	X	
MICR Audit Report		X (summary)	X		
Security Profile Report		X (summary)	X		
Deposit Threshold by Bank Report		X (summary)	X	X	
Duplicate Detection by Bank Report		X (summary)	X	X	
Item Threshold by Bank Report		X (summary)	X	X	
Daily Over Amount Limit Report by Customer		X (summary)	X	X	X
Daily Over Amount Limit Report by Account		X (summary)	X	X	X
Daily Over Item Limit Report by Customer		X (summary)	X	X	X
Daily Over Item Limit Report by Account		X (summary)	X	X	X
Over Limit Frequency Report		X (summary)	X	X	
MICR and Amount Change by Bank Report		X (summary)	X	X	
Rejected Deposits Report	X	X (summary)	X	X	

Type of Report	Expanded CSV Download*	PDF View/Print	Top-Level CSV Download**	Download**	Download Images
Consumer Transactions Summary Report			X		
Reject Reasons Report			X		
Rejection Details Report			X		
Customer Info Report		X	X		
Scrutiny Rule Report		X	X		

* This is always a detailed report. It contains information for the parent report and all available child reports.

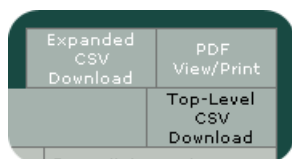
** These are always a summary reports. They only contain information for the parent report.

Downloading a Report as a CSV File

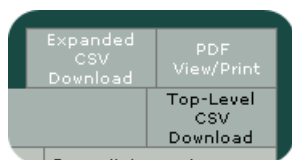
If you want to save the data in a generated report, you can download the report as a CSV file. Reports in CSV format are machine readable raw data. They are intended for use in other computer systems. If you want to save a report for your own later reference, you should save the report in PDF format. See *Viewing or Printing a Report as a PDF File*.

Do the following to download a CSV report:

1. Generate the desired report.
2. Determine whether you want to download only the report data that is displayed on the screen, or the report data that is displayed on the screen plus ALL child report data available.
 - To download only the report data that is currently displayed, click the Top-Level CSV Download link:

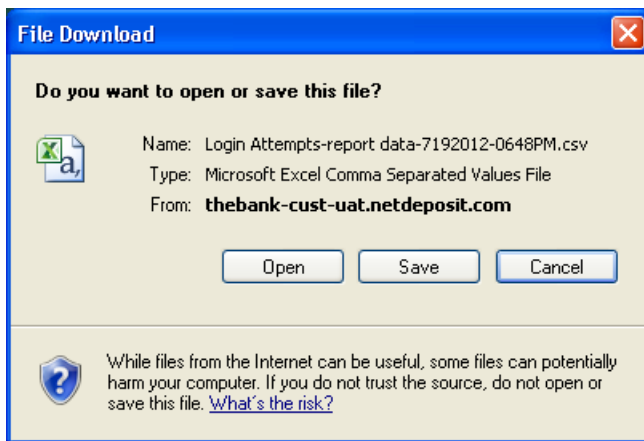


- To download the report data that is displayed on the screen plus ALL child report data available, click the Expanded CSV Download link:



Note: Both types of links may not appear for all reports. The type of download available depends on the type of report you have selected. See the Download Options for each report for more information.

The browser displays a file download message.

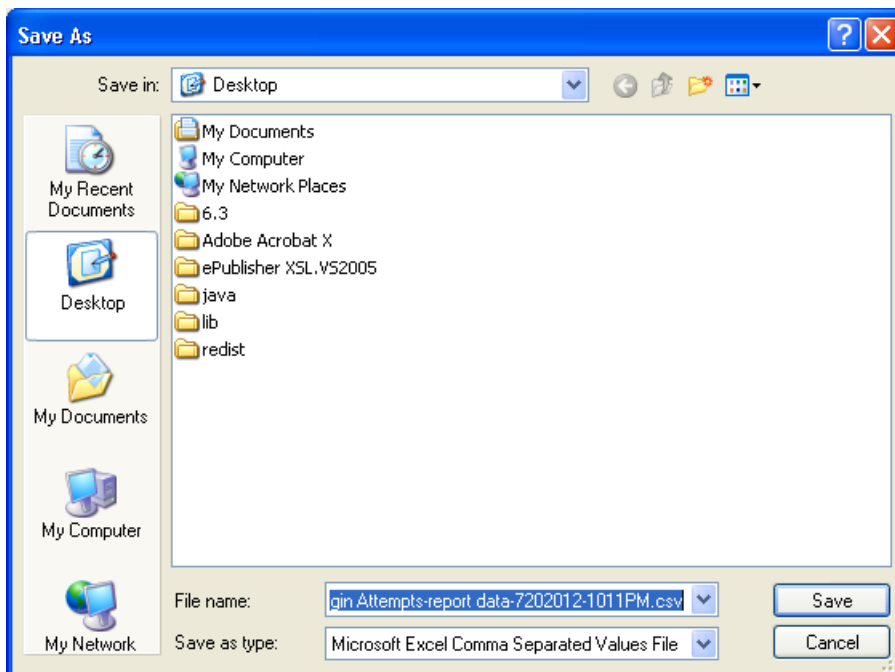


3. Do you want to...

- open the report in a spreadsheet? Click Open. You must have a spreadsheet application installed on your computer to open the CSV file. You can then use the spreadsheet application to save the report in whatever format you prefer (for example, .csv, .xls, etc.).

Note: Data in CSV files is raw, unformatted data. If you choose to open the file in a spreadsheet application, the application may impose formatting on the data depending on its interpretation of the data. For example, if you open the file in Microsoft Excel®, the time will be read in 24-hour format—2:00 PM is 1400.

- save the report to your local disk as a CSV file? Click the Save button. The Save As window appears.



4. Navigate to the place on your local computer where you want to save the file.
5. In the File name: field, enter a name for the file.
6. Click the Save button.

The file is saved to the location you specified.

Expanded CSV Report File Layout

This section describes the file layout of the expanded CSV download report. Note that this information does not apply to the top-level CSV download reports.

Each expanded CSV report has a header that contains the parameters used to generate the report. This data will vary depending on what type of report you generated and what data you used to define the report contents.

For each deposit in a report, there is a header row. The header row for each deposit starts with a pound sign (#). The following table describes the layout of deposit data in the report.

Field	Description	Type	Length
Item ID	Item number	NUMBER	20
Item Date	Date and time the item was received at the server	DATE (MM/DD/YYYY HH:MM:SS)	22
Item Type	Item type - debit, credit, debit adjustment, or credit adjustment.	VARCHAR2	50
Item Status	The status of the item. This can be Processing, OK, or Rejected.	VARCHAR2	50
Aux On-Us*	Aux on-us number	VARCHAR2	20
EPC**	EPC number	VARCHAR2	2
Route/Transit	Route/Transit number	VARCHAR2	9
Bank On-Us	Bank on-us number	VARCHAR2	20
Amount	Item amount	VARCHAR2	50
Adjustment	The amount of any adjustment made to the item. For example, if a debit item is deposited for \$100.00 and a negative adjustment for \$50.00 is made, then this field would show - \$50.00.	VARCHAR2	up to 13 characters (including decimal point)
Deposit #	Deposit number	NUMBER	10,2
Deposit Status	The status of the deposit. This can be Received, Processing, Completed, or Rejected.	VARCHAR2	
Customer Name	Customer organization name	VARCHAR2	50
Account #	Account number to which deposit was made	VARCHAR2	20
Account Name	Name for account to which deposit was made	VARCHAR2	50
Deposit Received Time	Date and time the deposit was received at the server	DATE (MM/DD/YYYY)	22
Custom Fields***	Custom fields and payment data	VARCHAR2	80

* The aux on-us field can be up to 18 characters in length. If you open a CSV report using Microsoft Excel, the field limit is 15 characters. If you have more than 15 characters in this field, open the report using a program other than Excel.

** The EPC field does not get exported into the client side reports in CSV format.

*** Custom fields and payment data will appear in columns to the right of the other report data, and will vary depending on what your service organization has configured.

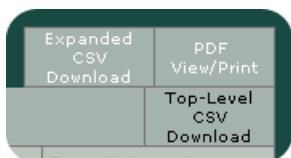
Viewing or Printing a Report as a PDF File

If you want to generate report data in an easily-readable and printer-friendly format, you can view or save the report as a PDF file. The PDF file has a header that contains the following information:

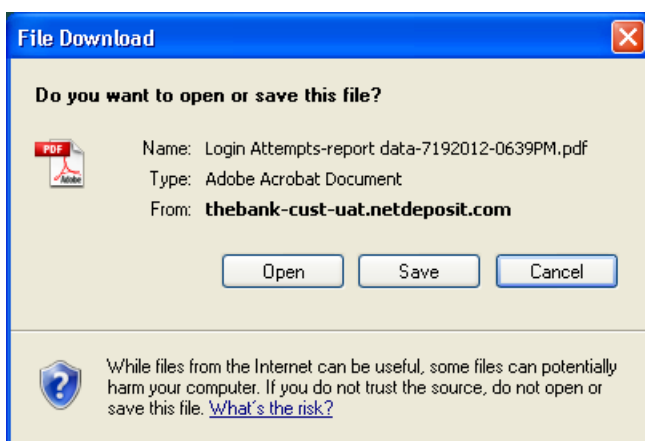
- Date and time the report was generated
- Bank name
- Organization and/or customer name
- Customer account numbers
- Criteria used to generate the report

Do the following to download a PDF report:

1. Generate the desired report.
2. Click the PDF View/Print link:



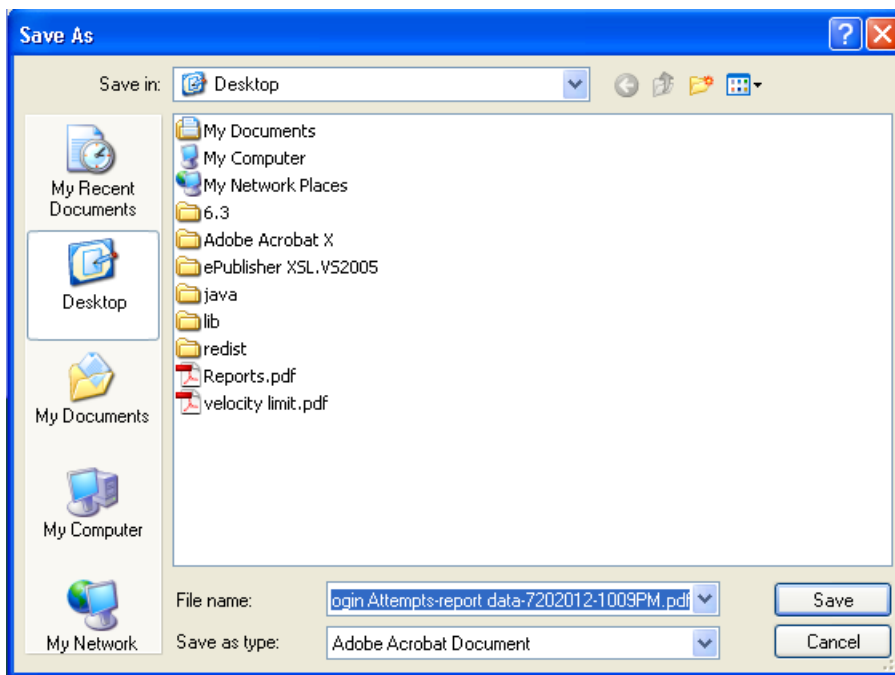
The browser displays a file download message.



You can either open or save the file.

- To open the file, click Open. You must have a PDF reader installed on your computer to open PDF files.
- To save the file to your local disk, click the Save button.

The Save As window appears.



3. Navigate to the folder on your local computer where you want to save the file.
4. In the File name: field, enter a name for the file, or leave the default name.
5. Click the Save button. The file is saved to the location you specified.

Downloading Images

If you want to view the images associated with a Deposit Detail or Item Research report, you can download the images in a PDF file. The PDF file contains all of the images associated with each item (original front and original back, and if available, stamped front and stamped back), as well as the following information about each item:

- Client deposit number
- Bundle ID
- Item sequence number
- Item type
- Date received
- Customer name
- Account number
- Account name
- Amount

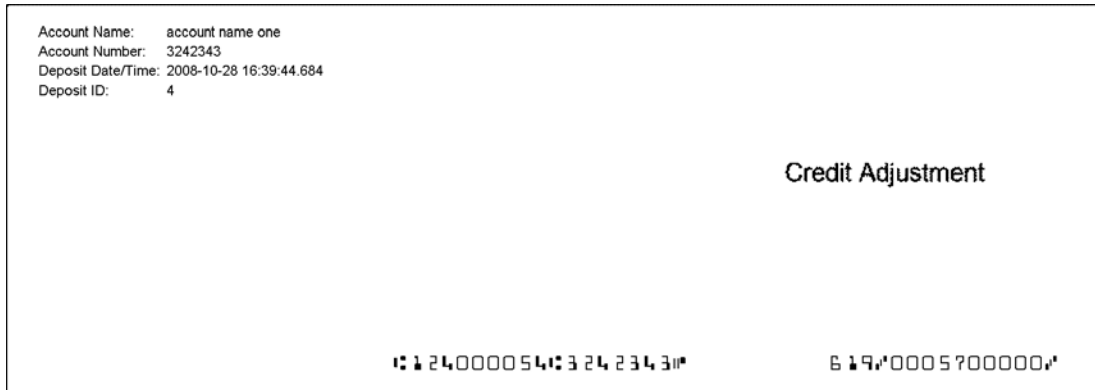
Note: If you have generated an Item Research report that has more than 100 items, you cannot use the Download Images feature. You must generate a smaller report in order to be able to download the images.

If adjustment processing is configured to enable dynamic adjustment images for an organization in the NetCapture Portal, the image download PDF file will include adjustment images that will contain the following dynamic data:

- Account name (if available)
- Account number
- Deposit date and time received (in UTC format)
- Deposit ID

- Credit/Debit indicator
- MICR line, which includes the aux on-us, routing number, bank on-us and adjustment amount based on preconfigured adjustment creation rules

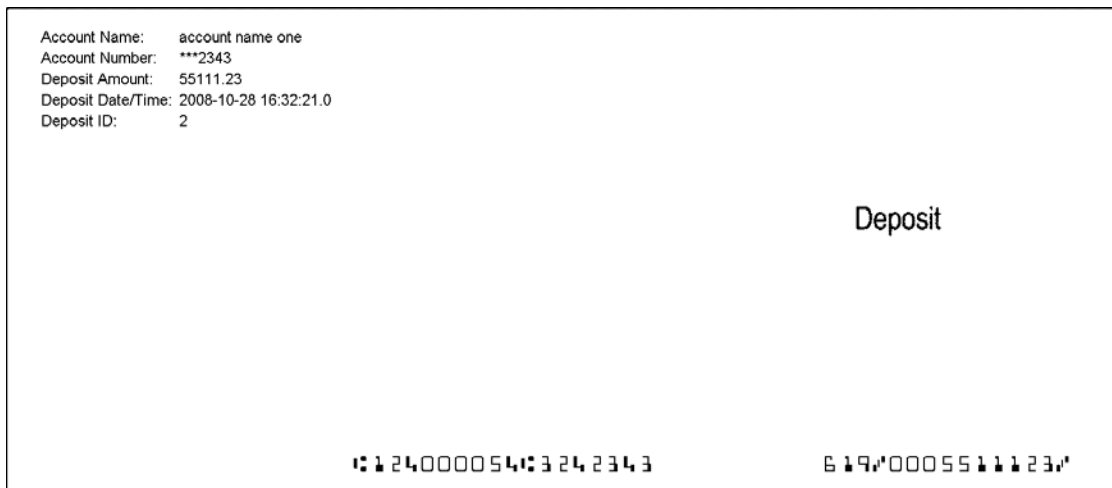
The figure below shows an image of a sample credit adjustment with dynamic data.



If adjustment processing is configured to enable dynamically generated credit records for an organization in the NetCapture Portal, the image download PDF file will include credit records that will contain the following dynamic data:

- Account name (if available)
- Account number
- Deposit amount
- Deposit date and time received (in UTC format)
- Deposit ID
- Credit indicator
- MICR line, which includes the aux on-us, routing number, bank on-us and adjustment amount based on preconfigured adjustment creation rules

The figure below shows an image of a sample deposit ticket with dynamic data.



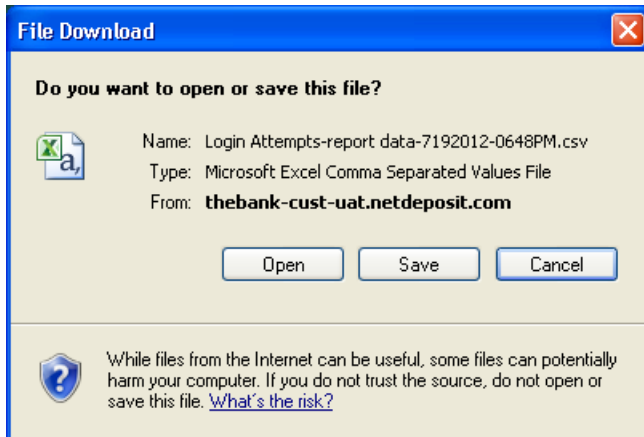
Note: For details on configuring adjustment processing in the NetCapture Portal, see the *NetCapture Portal User Guide*.

Do the following to download the images for a report:

1. Generate the Deposit Detail or Item Research report for which you want to view images.

2. Click the Download Images link that appears in the upper right corner of the report.

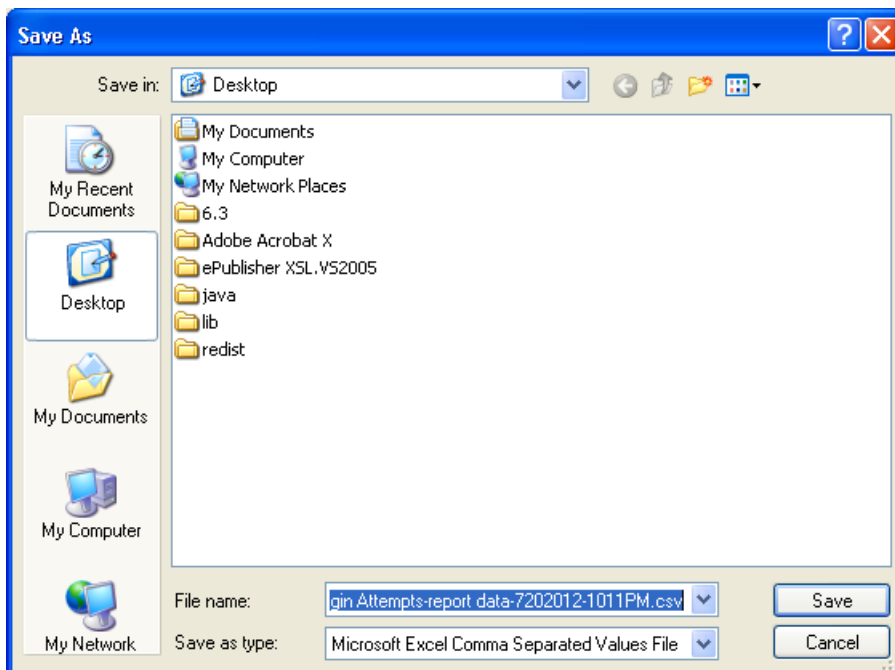
A file download message appears.



You can either open or save the file.

- To open the file, click Open. You must have a PDF reader installed on your computer to open PDF files.
- To save the file to your local disk, click the Save button.

The Save As window appears.



3. Navigate to the folder on your local computer where you want to save the file.
4. In the File name: field, enter a name for the file.
5. Click the Save button.

The file is saved to the location you specified.

3 Optional Batch Reports

Reports listed in this section will be configured for automated delivery and will not be available in NDPortal. Delivery of the reports depends on the configuration of the financial institution at the time of implementation.

The report will be delivered in CSV format. CSV format are machine readable raw data. They are intended for use in other computer systems.

The file name of the report includes the name of the report, name of the financial institution, and the timestamp of when the report was created.

Available Reports

This guide provides information about available batch reports. The batch reports include:

- Balancing Report

Balancing Report

The Balancing Report contains all deposits submitted within a configured timeframe for all customers in an organization. You can view all deposits submitted in Fusion NetCapture Business Client (Web Client) and Mobile, the deposit statuses, and the deposits that are in Deposit Review.

Note: The report will still be generated and sent if there is no data in the report.

Report Contents

The table below contains report contents for the Balancing report.

Field	Description
Organization Name	The name of the organization that the deposit was submitted from.
Account Name	The name on the account to which the deposit was submitted.
Account Number	The account number the deposit was submitted to.
Deposit Number	The deposit ID assigned when the deposit is created.
Mobile Transaction ID	The Mobile specific transaction ID for mobile deposits. Note: This column will be empty for Web Client deposits.
Deposit Submitted TS	The date and time the deposit was submitted.
Deposit Submitted Amount	The dollar amount of a submitted deposit. For deposits that have been adjusted in Deposit Review, this column will contain original submitted amount before adjustment.
Deposit Adjusted Amount	The final dollar amount of the deposit after adjustment in Deposit Review. For deposits that have not been adjusted in Deposit Review this value will be equal to Deposit Submitted Amount.

Field	Description
Total Items	The total number of items in the deposit. This includes debits, credits and adjustments.
In Deposit Review?	This indicates if the deposit is still in the Deposit Review Queue. <ul style="list-style-type: none"> Y: The deposit is in the Deposit Review Queue. N: The deposit is not in the Deposit Review Queue.
NetCapture Deposit Status	The status of the deposit. The status can be one of the following: <ul style="list-style-type: none"> Pending Approval: The deposit is flagged for Dual Control and is waiting to be approved. Aborted: The deposit was flagged for Dual Control and been rejected by Approver. Waiting: The deposit is flagged for Deposit Review and is waiting for review. Open: The deposit is flagged for Deposit Review and is waiting to be assigned to a reviewer. Assigned: The deposit is flagged for Deposit Review and is assigned to a reviewer in Deposit Review. Referred: The deposit is flagged for Deposit Review and is referred to a supervisor. Suspended: The deposit is flagged for Deposit Review and is suspended. Rejected: The deposit is flagged for Deposit Review and is rejected. Complete: The deposit is flagged for Deposit Review and is completed. Sent: The deposit was sent to the ICL file generation engine.
Deposit Last Status TS	The date and time when the deposit status last changed.
Is Deposit Status Final?	Indicates if the status of the deposit is final or not. <ul style="list-style-type: none"> Y: The status is final and will not change. N: The status is not final and expected to change.
NetConnect Batch ID	The internal Finastra reference ID for NetConnect batch.
Is Deposit in ICL File?	Indicates if the deposit is included in the ICL file or not: <ul style="list-style-type: none"> Y: The deposit is included in the ICL file and has been already sent to the financial institution. N: The deposit is expected to be sent to the financial institution in the next ICL file.
Username	The username of the user who submitted the deposit.

Report Schedule

The Balancing Report runs once a day at a time defined by the financial institution after the last Image Cash Letter (ICL) file is scheduled for the current business day, excluding weekends and holidays. The report includes all of the current business day's deposits and any deposits in process for the next business day submitted within a 24-hour period using the defined report generation time.

4 Managing Deposits

The Web Manager in Web Client and the Deposit Management in Receivables Client allow bank administrators to view, edit, and delete deposit information.

Users with these privileges are allowed access to the Web Manager and Deposit Management to manage deposits, including the following:

- Viewing Deposit Status in Web Client
- Managing Deposits in Web Client
- Viewing Deposit Status in Receivables Client
- Managing Deposits in Receivables Client

Viewing Deposit Status in Web Client

Users with the Manage Web Client Deposits privilege can view the status of certain Web Client deposits. To view deposit status, do the following:

1. Go to the URL provided by your service organization for accessing the Web Manager.
2. Log in using your user name and password.
3. Click the Web Manager tab.
4. Click the Deposit tab.

#	Account #	Status	Submit Time	Abort Time	User Name	Customer ID
3	123456	Processing	Fri, Jan 19 at 15:01:05 MST		nona11	Nona11 Customer Bank

5. Select the organization whose deposits you would like to view in the drop-down list on the left, or select all organizations.
6. Select the status from the following options:
 - Show All: Displays all deposits currently in process at the Web Client or Web Client Gateway regardless of status.
 - Processing: Indicates that the deposit has not yet been completed at the Web Client and is still being processed by the person making the deposit.
 - Queued: Indicates that the deposit has been completed and is queued to be sent to the NetCapture Platform.
 - Transferring: Indicates that the Web Client Gateway is processing and transferring the deposit to the NetCapture Platform.
 - Error: Indicates that the deposit was not successfully transferred to the NetCapture Platform. This may be due to data or configuration issues.
7. Click Submit. A list of the requested deposits appears.

Deposit Grid Information in Web Manager

Field	Description
#	Displays the deposit ID number.

Field	Description
Account #	Displays the account number for the deposit. If the account for the deposit has been inactivated, this field displays the word Inactive instead of an account number.
Status	Displays the deposit's current status, as defined above.
Submit Time	Indicates the time that the deposit was received at the Capture Gateway.
Abort Time	Indicates the time that the deposit will be deleted if it is not completed by the user.
User Name	Displays the user ID of the user who made the deposit.
Customer ID	Displays the customer ID of the customer organization that owns the account into which the deposit is made.

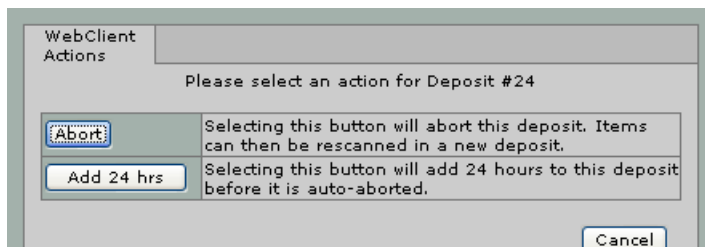
Managing Deposits in Web Client

Once you have chosen the deposits you want to view, you can then manage them as needed. You can perform the following actions on a deposit:

- Resending Deposits
- Aborting Deposits
- Adding Time to the Abort Clock

To manage a deposit, click the icon to the left of the deposit:

The Web Client Actions window appears.



The options available to you depend on the status of the deposit.

Resending Deposits

The option to resend a deposit is available to deposits with Queued, Transferring, and Error statuses. The resend option allows you to re-initiate deposit transfer to the Capture Gateway.

To resend a deposit, do the following:

1. Click the icon to the left of the deposit you want to resend. The Web Client Actions window appears.
2. Click Resend. A confirmation message appears.
3. Click Accept to resend the deposit to the platform.

Aborting Deposits

The option to abort a deposit is available to deposits with Queued, Transferring, and Error status. Aborting a deposit stops the deposit from being transferred and deletes the deposit information. You cannot abort a deposit with a Processing status.

Users with the Manage Web Client Deposits privilege can abort deposits submitted by other users. However, if you abort a deposit, it is important that you notify the user who initiated the deposit so that the user can resubmit the deposit. There is no automatic process for resubmitting aborted deposits.

To abort a deposit, do the following:

1. Click the icon to the left of the deposit you want to abort. The Web Client Actions window appears.
2. Click Abort. A confirmation message appears.
3. Click Accept to delete the deposit.
4. Notify the user who submitted the deposit that you have aborted it and that it will need to be resubmitted.

Adding Time to the Abort Clock

The Add 24 Hours function is available to deposits of all statuses.

Suspended deposits are automatically aborted after a specific amount of time, as configured by the system administrator (see the *Web Client Gateway Manual* for more information). It is possible to extend the automatic abort time for any deposit by increments of 24 hours.

To add time to the abort clock for a deposit, do the following:

1. Click the icon to the left of the deposit to which you want to extend the abort time. The Web Client Actions window appears.
2. Click Add 24hr. A confirmation message appears.
3. Click Accept to add 24 hours to the deposit abort clock.

You can click the Add 24hr button multiple times. Each time you click, an additional 24 hours is added to the clock.

Viewing Deposit Status in Receivables Client

Users with the Deposit Management privilege can view the status of certain Receivables Client deposits. To view a deposit status, do the following:

1. Go to the URL provided by your service organization for accessing Deposit Management.
2. Log in using your user name and password.
3. Click the Deposit Management tab.

Deposit	Acct No	Status	User ID	Customer ID	Received Time	Suspended Time	Abort Time
102	0012124783943	Error	powli	1	2008-11-22 07:12	2008-11-22 07:12	2008-11-30 07:12
104	00012312388	Error	powli	1	2008-11-22 07:12	2008-11-22 07:12	2008-11-22 07:12
100	004012034589	Processing	powli	1	2008-11-20 07:12	2008-11-20 07:12	2008-11-30 07:12
101	0041210239292	Processing	powli	1	2008-11-20 07:12	2008-11-20 07:12	2008-11-20 07:12
103	000123123238	Processing	powli	1	2008-11-22 07:12	2008-11-22 07:12	2008-11-22 07:12
105	000123123238	Processing	powli	1	2008-11-22 07:12	2008-11-22 07:12	2008-11-22 07:12

4. Select the status from the following options:
 - All: Displays all deposits currently in process at the Receivables Client or Receivables Client Gateway regardless of status.
 - Processing: Indicates that the deposit has not yet been completed at the Receivables Client and is still being process by the person making the deposit.
 - Queued: Indicates that the deposit has been completed and is queued to be sent to the NetCapture Platform.
 - Transferring: Indicates that the Receivables Client Gateway is processing and transferring the deposit to the NetCapture Platform.
 - Error: Indicates that the deposit was not successfully transferred to the NetCapture Platform. This may be due to data or configuration issues.
5. Enter the following information in the Advance Search:
 - Deposit Number
 - User Id
 - Customer Id
 - Suspended Time
 - Abort Time
6. Click Search. A list of requested deposits appears.

Field	Description
Deposit	Displays the deposit ID number.
Acct No	Displays the account number for the deposit. If the account for the deposit has been activated, this field displays the word Inactive instead of an account number.
Status	Displays the deposit's current status, as defined above.
User ID	Displays the user ID of the user who made the deposit.

Field	Description
Customer Name	Displays the name of the user who made the deposit.
Suspended Time	Indicates the time that the deposit will be suspended if it is not completed by the user.
Abort Time	Indicates the time that the deposit will be deleted if it is not completed by the user.

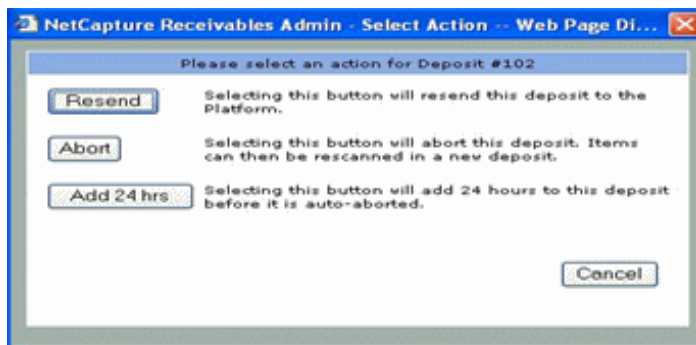
Managing Deposits in Receivables Client

Once you have chosen the deposit you want to view, you can then manage them as needed. You can perform the following actions on a deposit:

- Resending Deposits
- Aborting Deposits
- Adding Time to the Abort Clock

To manage a deposit, click on the deposit ID to the left of the deposit.

The Select Actions window appears.



The options available to you depend on the status of the deposit.

Resending Deposits

The option to resend a deposit is available to deposits with Queued, Transferring, and Error statuses. The resend option allows you to reinitiate deposit transfer to the Capture Gateway.

To resend a deposit, do the following:

1. Click on the deposit ID to the left of the deposit you want to resend. The Select Actions window appears.
2. Click Resend. A confirmation message appears.
3. Click Accept to resend the deposit to the platform.

Aborting Deposits

The option to abort a deposit is available to deposits with a Queued, Transferring, and Error status. Aborting a deposit stops the deposit from being transferred and deletes the deposit information. You cannot abort a deposit with a Processing status.

Users with the Deposit Management privilege can abort deposits submitted by other users. However, if you abort a deposit, it is important that you notify the user who initiated the deposit so that the user can resubmit the deposit. There is no automatic process for resubmitting aborted deposits.

To abort a deposit, do the following:

1. Click on the deposit ID to the left of the deposit you want to abort. The Select Actions window appears.
2. Click Abort. A confirmation message appears.
3. Click Accept to delete the deposit.
4. Notify the user who submitted the deposit that you have aborted it and that it will need to be resubmitted.

Adding Time to the Abort Clock

The Add 24 Hours function is available to deposits of all statuses.

Suspended deposits are automatically aborted after a specific amount of time, as configured by the system administrator. It is possible to extend the automatic abort time for any deposit by increments of 24 hours.

To add time to the abort clock for a deposit, do the following:

1. Click the deposit ID to the left of the deposit to which you want to extend the abort time. The Select Actions window appears.
2. Click Add 24hr. A confirmation message appears.
3. Click Accept to add 24 hours to the deposit abort clock.

You can click the Add 24hr button multiple times. Each time you click, an additional 24 hours is added to the clock.

5 Configuring the System

The Web Manager allows bank administrators to configure email and contact information for the optional Small Business/Consumer application.

Users with the Manage Web Client Deposits privilege are allowed access to the E-mail and Contact Info Settings tab in Web Manager, and can perform the following.

- Confirmation and Contact Info Settings

Confirmation and Contact Info Settings

The contact info settings for the optional Small Business/Consumer application determine how bank organizations customize the content of bank contact information.

Note: Confirmation and Contact info settings should be included as part of the initial setup for the Small Business/Consumer Client.

To view the Contact Info tab, do the following:

1. Go the URL provided by your service organizations for accessing the Web Manager.
2. Log in using your user name and password.
3. Click the Web Manager tab.
4. Click the Confirmation and Contact Info tab.

System Settings Confirmation and Contact Info Deposit

Organization: Demo Bank Select the time zone to use for customer communication: -- Select a Timezone --

Contact Information

Enter the contact information that will be provided in the client for end-user support.

Field can contain:

- Up to 500 alphanumeric characters
- One hyperlink, preceded by http://
- Spaces and hard returns are preserved

Characters remaining: 500

Deposit Confirmation Page Content

Provide text that will be appended to the bottom of the deposit confirmation page that users receive after completing a deposit.

Field can contain:

- Up to 500 alphanumeric characters
- Spaces and hard returns are preserved

Characters remaining: 500

Deposit Confirmation Email configuration has been moved to System Manager on a new tab "Email Configuration"

Submit

Field	Description
Organization	The bank organization.
Time Zone	The time zone used by the bank for its customer communications.

Field	Description
Contact Information	The unique contact information that will be provided in the client for end-user support. Content can be entered as free-form text up to 500 characters, and will retain spaces and hard returns. One hyperlink, preceded by http:// is allowed.
Deposit Confirmation Page Content	The content for the deposit confirmation screen that users will receive after completing a deposit. Content can be entered as free-form text up to 500 characters, and will retain spaces and hard returns.
Deposit Confirmation E-mail Content From Address	The from: address for the email deposit confirmation that will be sent to end users. The address must be in a typical email format (for example, info@bank.com).

6 Troubleshooting

This chapter describes how to resolve some potential issues you may encounter when using reporting. This troubleshooting section covers the following types of issues:

- Privileges Issues
- Image Download Issues

Privileges Issues

The following table describes possible issues you may encounter with report privileges.

Issue /Error	Description	Resolution
You cannot find a report you are looking for.	Reports are available based on your reporting privileges and your association with organizations in the system. If you have not been assigned privileges to view reports for certain organizations or accounts, those reports do not appear.	Contact your Service Representative and request to be provided privileges to access the reports you need for the organizations/accounts you are associated with.
You do not see the Report by Account Group option in the reports drop-down.	The Report by Account Group option is available only if the group has been created and you are assigned to the group.	Contact your Service Representative and request to be added to the appropriate report group.

Image Download Issues

The following table describes possible issues you may encounter when downloading images from reports.

Issue /Error	Description	Resolution
You get an error message when attempting to download images for an Item Research report.	You are not allowed to download images for Item Research reports that contain more than 100 items.	Refine your search criteria and generate a new Item Research report that contains fewer than 100 items, then try again to download the images.
The image you are looking for is missing from the PDF file when you download the images from a report.	Images are stored on the server for two weeks. When an image is two weeks old it is purged and replaced with a dummy image.	If you need to see an image that has already been purged from the system, contact your database administrator.

A Billing Extracts

The Billing Extract generates a file that banks can use to bill their customers for RDC system usage. It is generated at the Correspondent Bank level in CSV format and configured by Product Support once a month via FTP. Multiple reports can be configured for the same bank. The following tables show the supported Billing Extract formats.

Note: This is an optional file that is deployed upon request.

Field	Description
Type 1 – Grouped by Account ID with account number	
Customer Name	The customer name.
Customer Internal ID	The customer ID.
Account Name	The account name from System Manager in double quotes. If no account is configured, the Billing Extract will display the customer name followed by the masked account number.
Acct No	The bank account number. Account masking is configurable.
Account Internal ID	The account ID.
Status	This will always be Imaged.
Count	The number of items in a deposit.
Amount	The total amount of the transactions.
Type 2 and 3 – Grouped by Account ID with Account #	
Customer Name	The customer name.
Customer Internal ID	The customer ID.
Account Name	The account name from System Manager in double quotes. If no account is configured, the Billing Extract will display the customer name followed by the masked account number.
Account Internal ID	The account ID.
Status	This will always be Imaged.
Count	The number of items in a deposit.
Amount	The total amount of the transactions.
Grouped by Status	
Status	This will always be Imaged.
Count	The number of items in a deposit.
Amount	The total amount of the transactions.
Type 8 – Grouped by Product Type and Account ID	
Product	The product type. This can be Web Client, Receivables, or Mobile.
Customer Name	The customer name.

Field	Description
Customer Internal ID	The customer ID.
Account Name	The account name from System Manager in double quotes. If no account is configured, the Billing Extract will display the customer name followed by the masked account number.
Account Internal ID	The account ID.
Status	This will always be Imaged.
Count	The number of items in a deposit.
Amount	The total amount of the transactions.

Finastra Support

Finastra support offers several options to help you get the most out of your software, including a self-service Case Management tool, and phone support.

Please visit the Finastra Customer Center at <https://customercenter.dh.com/> to log in to our online self-service Case Management system. If you forgot your password, simply click the [Forgot Password](#) link. Once logged in to Customer Center, you have the ability to use the Knowledge Center to troubleshoot issues and answer questions.

If your financial institution is not currently using these tools and would like to, please contact Finastra support for assistance.

Note: The Financial Modernization Act of 1999, also known as the Gramm-Leach-Bliley Act or GLB Act, includes provisions to protect consumers' personal financial information held by financial institutions. Therefore, Finastra support cannot accept data or screen captures that contain personal financial information via email or fax. For information about secure file transfer methods, contact Finastra support.



About Finastra

Finastra unlocks the potential of people and businesses in finance, creating a platform for open innovation. Formed in 2017 by the combination of Misys and D+H, we provide the broadest portfolio of financial services software in the world today—spanning retail banking, transaction banking, lending, and treasury and capital markets. Our solutions enable customers to deploy mission critical technology on premises or in the cloud. Our scale and geographical reach means that we can serve customers effectively, regardless of their size or geographic location—from global financial institutions, to community banks and credit unions. Through our open, secure and reliable solutions, customers are empowered to accelerate growth, optimize cost, mitigate risk and continually evolve to meet the changing needs of their customers. 48 of the world's top 50 banks use Finastra technology. Please visit finastra.com.

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